



Public Works

Burnt Bridge Creek

Department Summary

The Burnt Bridge Creek drainage basin unincorporated area of Clark County. The City and County worked jointly to create a utility to plan, fund, and manage stormwater drainage activities throughout the basin. The utility is financed with fees charged to residents and businesses and with developer contributions.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Burnt Bridge Creek Administration/ Operations	\$0	\$38,590	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$0</u>	<u>\$38,590</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>Expenditures By Obj. Category</u>						
<u>Total:</u>	<u>\$0</u>	<u>\$38,590</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Burnt Bridge Creek

Program Summary

Burnt Bridge Creek Administration/ Operations

To provide for the general administration and operations of the Storm and Surface water Utility for the Burnt Bridge Creek watershed and coordination with the City of Vancouver.

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Local

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Transfers	\$0	\$38,590	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$0</u>	<u>\$38,590</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Burnt Bridge Creek Utility

Department Summary

The Burnt Bridge Creek Utility is a storm and surface water utility responsible for maintenance and enhancement of the Burnt Bridge Creek basin. The program is funded through annual charges to residents located within the utility's service area.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Burnt Bridge Creek Utility	-\$311,464	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>-\$311,464</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>Expenditures By Obj. Category</u>						
Other Services	\$720	\$0	\$0	\$0	\$0	\$0
Transfers	-\$312,184	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>-\$311,464</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Burnt Bridge Creek Utility

Program Summary

Burnt Bridge Creek Utility

The Burnt Bridge Creek Utility is a storm and surface water utility responsible for maintenance and enhancement of the Burnt Bridge Creek basin. Effective 1/1/2000 funding for the maintenance activities for the Burnt Bridge Creek (BBC) drainage basin were consolidated into the Clean Water Fund. Funding for the program now comes from a new county-wide Clean Water Fee assessed to residents and businesses and the Burnt Bridge Creek fee has been discontinued. The Burnt Bridge Creek Fund will be phased out, and the Board of County Commissioners has stipulated that the remaining funds be expended on capital projects in the BBC watershed.

[Operational planning Cagories](#)

Purpose: Essential

Scope: Local

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Other Services	\$720	\$0	\$0	\$0	\$0	\$0
Transfers	-\$312,184	\$0	\$0	\$0	\$0	\$0
Total:	<u>-\$311,464</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Clean Water Fund - Water Quality Division**Department Summary**

The Clean Water Program works to ensure NPDES Permit compliance through the development of and implementation of regulations and programs which contribute to the protection of surface and ground water for beneficial uses: wildlife habitat, fish rearing, optimal water supply, and recreational uses. The department monitors the compliance of mandated activities of multiple County departments.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
Capital Improvement	\$222,569	\$3,422,645	\$1,096,728	\$2,935,321	\$0	\$2,935,321
Clean Water Fund Administration	\$858,252	\$1,709,816	\$629,268	\$789,442	\$20,000	\$809,442
Monitoring	\$1,373,724	\$1,360,997	\$597,286	\$1,478,687	\$254,352	\$1,733,039
Operations & Maintenance	\$1,881,265	\$1,654,970	\$694,720	\$2,211,867	-\$134,159	\$2,077,708
Public Education & Involvement	\$486,718	\$1,207,829	\$292,344	\$1,267,508	\$1,682	\$1,269,190
Regulatory/Enforcement	\$1,183,303	\$1,138,984	\$436,444	\$1,154,780	\$0	\$1,154,780
<u>Total:</u>	<u>\$6,005,831</u>	<u>\$10,495,241</u>	<u>\$3,746,790</u>	<u>\$9,837,605</u>	<u>\$141,875</u>	<u>\$9,979,480</u>

Expenditures By Obj. Category

Salaries, Regular	\$1,151,213	\$1,481,004	\$723,744	\$1,426,720	\$74,086	\$1,500,806
Benefits	\$248,160	\$397,068	\$166,183	\$485,412	\$47,789	\$533,201
Allowances	\$0	\$0	\$62	\$0	\$0	\$0
Overtime/Comp Time	\$18,081	\$21,500	\$22,793	\$28,500	\$0	\$28,500
Supplies	\$186,529	\$146,900	\$260,591	\$749,880	\$0	\$749,880
Temporary Services	\$127,950	\$189,616	\$132,359	\$245,300	\$0	\$245,300
Professional Services	\$1,671,215	\$2,254,378	\$853,481	\$2,845,265	\$0	\$2,845,265
Travel and Training	\$7,545	\$21,890	\$6,159	\$30,400	\$0	\$30,400
Other Services	\$1,560,101	\$965,119	\$276,597	\$638,974	\$0	\$638,974
Internal Charges	\$447,141	\$773,340	\$112,156	\$288,304	\$0	\$288,304
Transfers	\$575,568	\$1,911,146	\$873,641	\$2,545,850	\$20,000	\$2,565,850
Debt Service and Interest	\$0	\$903,280	\$18,171	\$0	\$0	\$0
Capital Expenditures	\$12,328	\$1,430,000	\$300,853	\$553,000	\$0	\$553,000
<u>Total:</u>	<u>\$6,005,831</u>	<u>\$10,495,241</u>	<u>\$3,746,790</u>	<u>\$9,837,605</u>	<u>\$141,875</u>	<u>\$9,979,480</u>

Clean Water Fund - Water Quality Division**Staffing Roster**

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Engineer III	1	CWO0002.Engineer III	6	Szwaya, Michael G
Operational	Engineer III	1	CWO0003.Engineer III	5	Wierenga, Ronald E
Operational	Engineering Technician	1	CWO0004.Engineering Technician	4	Lader, Kenneth A
Operational	Waste Reduction Specialist	1	CWO0005.Waste Reduction Specialist	5	Armstrong, Cary S
Operational	Office Assistant II	1	CWO0006.Office Assistant II	4	Frost, Kelli J
Operational	Planner III	1	CWO0008.Planner III	5	Hutton, Robert D
Operational	Program Coordinator I	1	CWO0009.Program Coordinator I		Stienbarger, Cindy
Operational	Engineering Svc Mgr II	1	CWO0010.Engineering Svc Mgr II		Rowell, Earl W
Operational	Planner III	1	CWO0011.Planner III	3	Schnabel, Jeffrey D
Operational	Planner, Senior	1	CWO0012.Planner, Senior		Swanson, Rodney D
Operational	Engineer III	1	CWO0001.Engineer III	1	
Operational	Utility Coordinator	1	CWO0007.Utility Coordinator	1	

12

Clean Water Fund - Water Quality Division**Program Summary****Capital Improvement**

Stormwater Capital Improvements activities include the planning, designing, and construction of stormwater features to capture and treat stormwater. Responsibilities also include partnering with other entities to optimize resources to removal pollutants from stormwater. The Public Works Engineering program is providing construction services to Water Resources to build stormwater capital improvements.

Operational planning Cagories

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$83,256	\$335,114	\$213,382	\$334,286	\$0	\$334,286
Benefits	\$16,396	\$82,338	\$50,742	\$118,740	\$0	\$118,740
Allowances	\$0	\$0	\$62	\$0	\$0	\$0
Overtime/Comp Time	\$1,778	\$0	\$12,077	\$8,000	\$0	\$8,000
Supplies	\$13,929	\$25,400	\$197,326	\$621,770	\$0	\$621,770
Temporary Services	\$32,249	\$12,000	\$52,915	\$49,000	\$0	\$49,000
Professional Services	\$31,227	\$194,500	\$105,408	\$667,698	\$0	\$667,698
Travel and Training	\$1,278	\$6,200	\$131	\$7,050	\$0	\$7,050
Other Services	\$17,740	\$549,481	\$79,816	\$232,893	\$0	\$232,893
Internal Charges	\$22,898	\$611,612	\$31,292	\$118,884	\$0	\$118,884
Transfers	\$529	\$181,000	\$52,724	\$224,000	\$0	\$224,000
Capital Expenditures	\$1,289	\$1,425,000	\$300,853	\$553,000	\$0	\$553,000
<u>Total:</u>	<u>\$222,569</u>	<u>\$3,422,645</u>	<u>\$1,096,728</u>	<u>\$2,935,321</u>	<u>\$0</u>	<u>\$2,935,321</u>

Clean Water Fund - Water Quality Division

Program Summary

Clean Water Fund Administration

Department of Public Works, Water Resources staff is responsible for implementation and oversight of Clean Water Program programs and services that ensure Clark County's compliance with the federal Clean Water Act (NPDES permit) and Washington State Waste Discharge permit. This includes providing financial accountability for Clean Water Program work done by Public Works and by other county departments.

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$258,909	\$109,160	\$89,990	\$121,667	\$0	\$121,667
Benefits	\$57,731	\$29,770	\$23,709	\$40,049	\$0	\$40,049
Overtime/Comp Time	\$4,860	\$3,500	\$3,910	\$7,500	\$0	\$7,500
Supplies	\$88,945	\$56,600	\$35,683	\$56,200	\$0	\$56,200
Temporary Services	\$15,933	\$20,000	\$48,400	\$50,000	\$0	\$50,000
Professional Services	\$157,455	\$241,856	\$143,633	\$287,581	\$0	\$287,581
Travel and Training	\$1,277	\$1,890	\$277	\$2,400	\$0	\$2,400
Other Services	\$277,804	\$210,114	\$154,524	\$185,561	\$0	\$185,561
Internal Charges	\$23,500	\$42,520	\$21,260	\$33,884	\$0	\$33,884
Transfers	-\$29,611	\$86,126	\$89,711	\$4,600	\$20,000	\$24,600
Debt Service and Interest	\$0	\$903,280	\$18,171	\$0	\$0	\$0
Capital Expenditures	\$1,449	\$5,000	\$0	\$0	\$0	\$0
Total:	\$858,252	\$1,709,816	\$629,268	\$789,442	\$20,000	\$809,442

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

Transfer to ESA 4420.531.02

Transfer \$20,000 for the biennium from the Clean Water Fund to the General Fund for use by ESA program. The funds will be used by the ESA program to meet Clean Water Act requirements to protect and enhance designated beneficial uses for aquatic life

4420-531-597001-Transfer Out To 0001 \$20,000 0.00 \$0

BUDGET ADJUSTMENTS TOTAL: **\$20,000** **0.00** **\$0**

Clean Water Fund - Water Quality Division

Program Summary

Monitoring

The monitoring program designs and implements environmental monitoring projects that collect scientifically defensible data to meet the needs of Clark County's NPDES municipal stormwater permit and other environmental programs. Water Resources generates information for decision-makers by using standardized monitoring protocols, following detailed quality assurance plans, and coordinating efforts with local and state agencies. In addition, the monitoring group completes the annual NPDES permit compliance report to the Washington Department of Ecology.

Operational planning Categories

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$485,339	\$534,052	\$292,793	\$522,305	\$175,198	\$697,503
Benefits	\$106,111	\$148,684	\$61,994	\$166,294	\$79,154	\$245,448
Overtime/Comp Time	\$7,157	\$10,000	\$4,359	\$10,000	\$0	\$10,000
Supplies	\$66,517	\$42,100	\$26,746	\$61,560	\$0	\$61,560
Temporary Services	\$75,499	\$119,000	\$30,962	\$126,300	\$0	\$126,300
Professional Services	\$151,991	\$515,000	\$148,033	\$504,000	\$0	\$504,000
Travel and Training	\$2,580	\$9,300	\$3,875	\$10,200	\$0	\$10,200
Other Services	\$34,045	\$30,535	\$15,389	\$44,144	\$0	\$44,144
Internal Charges	\$32,820	\$25,326	\$12,663	\$33,884	\$0	\$33,884
Transfers	\$409,642	-\$73,000	\$472	\$0	\$0	\$0
Capital Expenditures	\$2,023	\$0	\$0	\$0	\$0	\$0
Total:	\$1,373,724	\$1,360,997	\$597,286	\$1,478,687	\$254,352	\$1,733,039

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

Engineering Tech 4420.531.111

4420-531-534203-Clean Water Monitoring

\$127,176

0.00

\$0

Mods to WR Positions 4420.531.01

This decision will convert an existing Utility Coordinator (Range 212)) position to a Water Quality Technician (Range 207) and reclassify a Program Coordinator I (Range 816) to a Program Coordinator II. (Range 820). The Water Quality Technician will provide ongoing technical support that is critical to the Water Resources Sections NPDES permit monitoring and volunteer monitoring programs. The Program Coordinator II will provide needed coordination and oversight of public education and outreach. This is also crucial to meeting NPDES permit requirements.

4420-531-534203-Clean Water Monitoring

\$127,176

1.00

\$0

BUDGET ADJUSTMENTS TOTAL:

\$254,352

1.00

\$0

Clean Water Fund - Water Quality Division**Program Summary****Operations & Maintenance**

The Public Works Operations Section is under contract with Public Works, Water Resources (Clean Water Program) to maintain stormwater runoff detention and retention ponds, ditches and other drainage facilities owned and operated by Clark County to provide enhanced removal of pollutants from the county's stormwater system.

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$92,939	\$126,900	\$2,327	\$103,168	-\$103,168	\$0
Benefits	\$15,587	\$28,002	\$573	\$41,205	-\$30,991	\$10,214
Overtime/Comp Time	\$436	\$0	\$0	\$0	\$0	\$0
Supplies	\$944	\$0	\$0	\$0	\$0	\$0
Temporary Services	\$639	\$0	\$0	\$0	\$0	\$0
Professional Services	\$127,432	\$0	\$6,659	\$0	\$0	\$0
Travel and Training	\$119	\$0	\$0	\$0	\$0	\$0
Other Services	\$1,159,022	\$22,020	\$10,175	\$33,610	\$0	\$33,610
Internal Charges	\$307,023	\$47,048	\$23,524	\$33,884	\$0	\$33,884
Transfers	\$173,311	\$1,431,000	\$651,462	\$2,000,000	\$0	\$2,000,000
Capital Expenditures	\$3,813	\$0	\$0	\$0	\$0	\$0
Total:	\$1,881,265	\$1,654,970	\$694,720	\$2,211,867	-\$134,159	\$2,077,708

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

Mods to WR Positions 4420.531.01

This decision will convert an existing Utility Coordinator (Range 212)) position to a Water Quality Technician (Range 207) and reclassify a Program Coordinator I (Range 816) to a Program Coordinator II. (Range 820). The Water Quality Technician will provide ongoing technical support that is critical to the Water Resources Sections NPDES permit monitoring and volunteer monitoring programs. The Program Coordinator II will provide needed coordination and oversight of public education and outreach. This is also crucial to meeting NPDES permit requirements.

4420-531-534202-Clean Water Operations

-\$134,159

-1.00

\$0

BUDGET ADJUSTMENTS TOTAL:

-\$134,159

-1.00

\$0

Clean Water Fund - Water Quality Division

Program Summary

Public Education & Involvement

The public education and outreach program is responsible for increasing the public's awareness of how their everyday actions affect water quality. Activities include establishing and maintaining a Watershed Stewards Program; educating small acreage landowners; presentations in the schools; and partnership to expand the student water quality monitoring program in unincorporated Clark County. Responsibilities also include support to the Clean Water Commission and education relating to the Clean Water Program fee billings. In addition, work includes educating businesses within individual sub-basins.

[Operational planning Categories](#)

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$228,038	\$375,778	\$124,533	\$345,294	\$2,056	\$347,350
Benefits	\$51,786	\$108,274	\$29,039	\$119,124	-\$374	\$118,750
Overtime/Comp Time	\$3,795	\$8,000	\$2,447	\$3,000	\$0	\$3,000
Supplies	\$16,036	\$22,800	\$836	\$10,350	\$0	\$10,350
Temporary Services	\$3,630	\$38,616	\$82	\$20,000	\$0	\$20,000
Professional Services	\$93,345	\$215,336	\$34,506	\$298,300	\$0	\$298,300
Travel and Training	\$2,201	\$4,500	\$1,876	\$10,750	\$0	\$10,750
Other Services	\$44,256	\$132,617	\$11,809	\$109,556	\$0	\$109,556
Internal Charges	\$20,660	\$15,888	\$7,944	\$33,884	\$0	\$33,884
Transfers	\$21,697	\$286,020	\$79,272	\$317,250	\$0	\$317,250
Capital Expenditures	\$1,274	\$0	\$0	\$0	\$0	\$0
Total:	\$486,718	\$1,207,829	\$292,344	\$1,267,508	\$1,682	\$1,269,190

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

Mods to WR Positions 4420.531.01

This decision will convert an existing Utility Coordinator (Range 212)) position to a Water Quality Technician (Range 207) and reclassify a Program Coordinator I (Range 816) to a Program Coordinator II. (Range 820). The Water Quality Technician will provide ongoing technical support that is critical to the Water Resources Sections NPDES permit monitoring and volunteer monitoring programs. The Program Coordinator II will provide needed coordination and oversight of public education and outreach. This is also crucial to meeting NPDES permit requirements.

4420-531-534204-Clean Water Public Involve.

\$1,682

0.00

\$0

BUDGET ADJUSTMENTS TOTAL:

\$1,682

0.00

\$0

Clean Water Fund - Water Quality Division**Program Summary****Regulatory/Enforcement**

As part of the Clean Water Program, the Department of Community Development is enforcing development regulations to minimize water pollution (ensure construction projects have runoff controls for pollutants and discharge rates).

Operational planning Cagories

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$2,732	\$0	\$719	\$0	\$0	\$0
Benefits	\$549	\$0	\$126	\$0	\$0	\$0
Overtime/Comp Time	\$55	\$0	\$0	\$0	\$0	\$0
Supplies	\$158	\$0	\$0	\$0	\$0	\$0
Professional Services	\$1,109,765	\$1,087,686	\$415,242	\$1,087,686	\$0	\$1,087,686
Travel and Training	\$90	\$0	\$0	\$0	\$0	\$0
Other Services	\$27,234	\$20,352	\$4,884	\$33,210	\$0	\$33,210
Internal Charges	\$40,240	\$30,946	\$15,473	\$33,884	\$0	\$33,884
Capital Expenditures	\$2,480	\$0	\$0	\$0	\$0	\$0
Total:	<u>\$1,183,303</u>	<u>\$1,138,984</u>	<u>\$436,444</u>	<u>\$1,154,780</u>	<u>\$0</u>	<u>\$1,154,780</u>

Deputy Operations

Department Summary

This department is comprised of two deputies from the Sheriff's Office who are responsible for enforcing traffic ordinances relating to commercial vehicles. Activities include the enforcement of ordinances relating to house moves and over legal vehicles, as well as the conduction of Commercial Vehicle Safety Alliance (CVSA) inspections on commercial vehicles using county roadways. Other services provided through this department include investigation of abandoned vehicles and illegal dumping activities along county roadways. The program is partially funded through permit fees and partially through the County Road Fund.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Deputy Operations	\$48,631	\$28,866	\$13,829	\$5,894	\$0	\$5,894
<u>Total:</u>	<u>\$48,631</u>	<u>\$28,866</u>	<u>\$13,829</u>	<u>\$5,894</u>	<u>\$0</u>	<u>\$5,894</u>

Expenditures By Obj. Category

Supplies	\$1,593	\$0	\$308	\$0	\$0	\$0
Professional Services	\$2,245	\$0	\$15	\$0	\$0	\$0
Travel and Training	\$2,014	\$0	\$0	\$0	\$0	\$0
Other Services	\$9,820	\$5,894	\$547	\$5,894	\$0	\$5,894
Internal Charges	\$32,959	\$22,972	\$11,486	\$0	\$0	\$0
Capital Expenditures	\$0	\$0	\$1,473	\$0	\$0	\$0
<u>Total:</u>	<u>\$48,631</u>	<u>\$28,866</u>	<u>\$13,829</u>	<u>\$5,894</u>	<u>\$0</u>	<u>\$5,894</u>

Deputy Operations

Program Summary

Deputy Operations

This program provides for the inspection and enforcement of commercial vehicles to ensure compliance with laws and ordinances relating to vehicle size and weight. This program also provides for investigation of illegal dumping and abandoned vehicles.

[Operational planning Cagories](#)

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Supplies	\$1,593	\$0	\$308	\$0	\$0	\$0
Professional Services	\$2,245	\$0	\$15	\$0	\$0	\$0
Travel and Training	\$2,014	\$0	\$0	\$0	\$0	\$0
Other Services	\$9,820	\$5,894	\$547	\$5,894	\$0	\$5,894
Internal Charges	\$32,959	\$22,972	\$11,486	\$0	\$0	\$0
Capital Expenditures	\$0	\$0	\$1,473	\$0	\$0	\$0
<u>Total:</u>	<u>\$48,631</u>	<u>\$28,866</u>	<u>\$13,829</u>	<u>\$5,894</u>	<u>\$0</u>	<u>\$5,894</u>

Design & Engineering

Department Summary

The Design & Engineering Division is responsible for the County's transportation infrastructure to include roadways, bridges and alternative forms of transportation. It is managed by the County Engineer who is responsible for planning, constructing and maintaining the infrastructure. The division consists of three primary program areas including Administration, the Capital Improvement Program (CIP) and the Transportation Program. Administration includes the office of the County Engineer and service payments to non-Public Works programs. Transportation includes Concurrency Management, Transportation Programming and Transportation Systems Management. The CIP is responsible for construction of new roadways and incorporates the Design, Survey, Real Property Services and Construction Management Sections.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
CIP: Environmental Permitting	\$902,885	\$2,739,928	\$1,173,414	\$2,827,264	\$0	\$2,827,264
Capital Improvement Program (CIP)	\$67,670,966	\$76,664,733	\$36,196,647	\$41,116,769	-\$9,934	\$41,106,835
Design & Engineering Administration	\$5,140,413	\$7,097,035	\$2,973,217	\$42,151,145	-\$34,540,192	\$7,610,953
Transportation Program (TRP)	\$2,854,122	\$4,152,783	\$1,755,046	\$4,247,436	\$37,632	\$4,285,068
<u>Total:</u>	<u>\$76,568,386</u>	<u>\$90,654,479</u>	<u>\$42,098,324</u>	<u>\$90,342,614</u>	<u>-\$34,512,494</u>	<u>\$55,830,120</u>

Expenditures By Obj. Category

Salaries, Regular	\$7,319,960	\$7,569,286	\$3,901,516	\$8,070,213	\$16,051	\$8,086,264
Benefits	\$1,596,867	\$2,015,039	\$836,257	\$2,393,266	\$11,647	\$2,404,913
Allowances	\$1,729	\$0	\$956	\$2,500	\$0	\$2,500
Overtime/Comp Time	\$311,361	\$336,000	\$166,816	\$285,108	\$0	\$285,108
Supplies	\$323,294	\$309,660	\$149,351	\$272,531	\$0	\$272,531
Temporary Services	\$740,121	\$867,066	\$330,534	\$343,500	\$0	\$343,500
Professional Services	\$7,218,470	\$11,349,780	\$6,079,978	\$9,793,182	\$0	\$9,793,182
Travel and Training	\$82,750	\$129,786	\$45,637	\$114,300	\$0	\$114,300
Other Services	\$4,917,120	\$2,106,438	\$1,005,915	\$36,832,549	-\$34,907,442	\$1,925,107
Internal Charges	\$946,137	\$1,425,354	\$714,098	\$1,487,324	\$0	\$1,487,324
Transfers	\$59,396	\$2,508,554	\$835,422	\$1,560,968	\$367,250	\$1,928,218
Debt Service and Interest	\$57,745	\$0	\$9,104	\$0	\$0	\$0
Capital Expenditures	\$52,993,436	\$62,037,516	\$28,022,740	\$29,187,173	\$0	\$29,187,173
<u>Total:</u>	<u>\$76,568,386</u>	<u>\$90,654,479</u>	<u>\$42,098,324</u>	<u>\$90,342,614</u>	<u>-\$34,512,494</u>	<u>\$55,830,120</u>

Design & Engineering

Staffing Roster

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Office Assistant III	1	APW0023.Office Assistant III	6	Mair, Paula L
Operational	Office Assistant III	1	APW0024.Office Assistant III	3	Sims, Amy E
Operational	Engineer III	1	RDS0002.Engineer III	6	Clark, Arlen B
Operational	Capital Project Manager III	1	RDS0003.Capital Project Manager III	5	Dolan, David W
Operational	Engineering Svc Mgr III	1	RDS0004.Engineering Svc Mgr III		Monteith, Monte P
Operational	Engineering Technician	1	RDS0005.Engineering Technician	4	Henry-Slye, Laura E
Operational	Engineering Technician	1	RDS0006.Engineering Technician	4	Wallace, Ivan
Operational	Real Property Agent III	1	RDS0007.Real Property Agent III	6	Mason, Pamela A
Operational	Engineering Technician	1	RDS0008.Engineering Technician	6	Lester, James H
Operational	Engineering Svc Mgr III	1	RDS0009.Engineering Svc Mgr III		Weiss, Lowell H
Operational	Real Property Agent III	1	RDS0011.Real Property Agent III	6	Kildun, L Barbara
Operational	Engineering Technician	1	RDS0012.Engineering Technician	6	Manning, John J
Operational	Engineering Technician, Sr	1	RDS0013.Engineering Technician, Sr	6	Kerlin, Ronald R
Operational	Design Drafter	1	RDS0014.Design Drafter	6	Begley, Kelley M
Operational	Engineering Svc Mgr III	1	RDS0015.Engineering Svc Mgr III		Wright, William C
Operational	Engineering Svc Mgr III	1	RDS0016.Engineering Svc Mgr III		Henderson, Heath H
Operational	Engineering Technician	1	RDS0017.Engineering Technician	6	Hord, Charles C
Operational	Traffic Engineer	1	RDS0019.Traffic Engineer	5	Klug, Robert D
Operational	Engineering Technician, Sr	1	RDS0020.Engineering Technician, Sr	6	Maddux, Larry D
Operational	Engineering Svc Mgr III	1	RDS0021.Engineering Svc Mgr III		Vincent, Brian S
Operational	Real Property Agent III	1	RDS0022.Real Property Agent III	6	Fletcher, Kathryn A
Operational	Engineering Technician	1	RDS0023.Engineering Technician	6	Glenn, William C
Operational	Capital Project Manager I	1	RDS0024.Capital Project Manager I	6	Andrews, Don K
Operational	Capital Project Manager III	1	RDS0025.Capital Project Manager III	6	Small, Linda M
Operational	Engineering Svc Mgr III	1	RDS0026.Engineering Svc Mgr III		Shafer, Gregory A
Operational	Engineering Technician, Sr	1	RDS0027.Engineering Technician, Sr	6	Schutt, Carl J
Operational	Engineering Technician	1	RDS0028.Engineering Technician	6	James, Frank M
Operational	Traffic Engineer	1	RDS0029.Traffic Engineer	6	Khan, Ejaz Q
Operational	Traffic Engineer	1	RDS0030.Traffic Engineer	6	Berreth, Eugene S
Operational	Engineering Division Manager	1	RDS0031.Engineering Division Manager		Schulte, Steven C
Operational	Engineering Technician, Sr	1	RDS0033.Engineering Technician, Sr	6	Broenneke, Robert D
Operational	Real Property Agent III	1	RDS0037.Real Property Agent III	6	Bushaw, Nikki A
Operational	Real Property Assistant	1	RDS0038.Real Property Assistant	6	Huff, Alice V
Operational	Real Property Agent III	1	RDS0042.Real Property Agent III	4	Benedict, II, Lewis I
Operational	Real Property Assistant	1	RDS0043.Real Property Assistant	6	Niemeyer, Diane M
Operational	Capital Project Manager III	1	RDS0044.Capital Project Manager III	6	Heniges, Carolyn A
Operational	Design Drafter	1	RDS0045.Design Drafter	6	Cox, Donald D
Operational	Engineering Technician	1	RDS0046.Engineering Technician	6	Jenicek, Mark J
Operational	Engineering Technician	1	RDS0047.Engineering Technician	6	Cutler, Jonathon S
Operational	Engineer III	1	RDS0048.Engineer III	6	Vuu, Huan Van
Operational	Engineering Technician	1	RDS0050.Engineering Technician	6	Williams, Don E
Operational	Engineering Technician	1	RDS0052.Engineering Technician	6	Gilroy, Michael J
Operational	Engineering Technician	1	RDS0053.Engineering Technician	3	Sills, Shane C
Operational	Engineering Division Manager	1	RDS0054.Engineering Division Manager		Gray, Kevin J
Operational	Engineering Technician, Sr	1	RDS0055.Engineering Technician, Sr	5	Christian, Julie
Operational	Engineer III	1	RDS0056.Engineer III	6	Arthur, Bart A
Operational	Engineer III	1	RDS0057.Engineer III	6	Grange, Thomas D
Operational	Planner, Senior	1	RDS0058.Planner, Senior		Gaddis, Philip K
Operational	Engineering Technician, Sr	1	RDS0059.Engineering Technician, Sr	6	Glaser, Kenneth A
Operational	Engineer III	1	RDS0060.Engineer III	5	Oylear, Shelley A
Operational	Engineering Svc Mgr III	1	RDS0061.Engineering Svc Mgr III		Sawyer, Scott P
Operational	Engineer III	1	RDS0064.Engineer III	5	Washington, Robin A
Operational	Engineer III	1	RDS0065.Engineer III	5	Gamble, Richard W
Operational	Engineer III	1	RDS0066.Engineer III	6	Emrick, Michael M
Operational	Engineer III	1	RDS0067.Engineer III	6	Bedell, Howard G
Operational	Engineering Technician	1	RDS0068.Engineering Technician	3	Blando, David M
Operational	Engineering Technician	1	RDS0069.Engineering Technician	5	Templet, James E
Operational	Engineering Technician	1	RDS0070.Engineering Technician	5	Allen, Charles E
Operational	Engineer III	1	RDS0071.Engineer III	6	Milne, John
Operational	Capital Project Manager III	1	RDS0072.Capital Project Manager III	6	Hall, Matt W
Operational	Engineer III	1	RDS0073.Engineer III	4	Klug, Bruce A
Operational	Engineer III	1	RDS0074.Engineer III	5	Krause, James DR
Operational	Engineer III	1	RDS0075.Engineer III	6	Pierce, Troy M
Operational	Office Assistant II	1	RDS0076.Office Assistant II	4	Roush, Percenia F
Operational	Office Assistant III	1	RDS0078.Office Assistant III	4	Monett, Penny A
Operational	Office Assistant II	1	RDS0079.Office Assistant II	6	Benedict, Valerie M
Operational	Office Assistant II	.5	RDS0080.Office Assistant II	4	Weishaar, Shann C
Operational	Engineer III	1	RDS0010.Engineer III	1	

67.5

Design & Engineering

Program Summary

CIP: Environmental Permitting

This program was established in 2001 to assist with all permitting needs associated with implementing the Capital Improvement Program.

Operational planning Cagories

Purpose: Support

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$195,923	\$404,638	\$196,337	\$425,127	\$0	\$425,127
Benefits	\$35,929	\$93,730	\$36,118	\$111,862	\$0	\$111,862
Overtime/Comp Time	\$503	\$12,642	\$897	\$9,508	\$0	\$9,508
Supplies	\$5,581	\$7,450	\$2,132	\$10,525	\$0	\$10,525
Temporary Services	\$330	\$17,500	\$13,104	\$65,000	\$0	\$65,000
Professional Services	\$261,116	\$460,000	\$350,634	\$620,000	\$0	\$620,000
Travel and Training	\$635	\$9,000	\$1,374	\$3,600	\$0	\$3,600
Other Services	\$33,358	\$506,522	\$83,356	\$506,642	\$0	\$506,642
Internal Charges	\$19,020	\$21,446	\$10,723	\$0	\$0	\$0
Transfers	\$0	\$0	\$20,776	\$0	\$0	\$0
Capital Expenditures	\$350,490	\$1,207,000	\$457,963	\$1,075,000	\$0	\$1,075,000
<u>Total:</u>	<u>\$902,885</u>	<u>\$2,739,928</u>	<u>\$1,173,414</u>	<u>\$2,827,264</u>	<u>\$0</u>	<u>\$2,827,264</u>

Design & Engineering

Program Summary

Capital Improvement Program (CIP)

The Capital Improvement Program consists of Survey, Design, Real Property Services, Project Management, Environmental Permitting, Construction Management, and Administration. These sections work together to ensure that road construction projects planned for in the 6 Year Transportation Improvement Plan and the Annual Construction Program are completed in a cost effective manner and to standard.

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Local

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$5,317,725	\$5,553,376	\$2,794,728	\$5,733,984	-\$7,005	\$5,726,979
Benefits	\$1,156,664	\$1,477,134	\$609,597	\$1,739,799	-\$2,929	\$1,736,870
Allowances	\$1,729	\$0	\$956	\$2,500	\$0	\$2,500
Overtime/Comp Time	\$239,368	\$269,358	\$130,576	\$209,000	\$0	\$209,000
Supplies	\$205,355	\$195,460	\$109,984	\$178,750	\$0	\$178,750
Temporary Services	\$658,366	\$809,566	\$288,877	\$246,000	\$0	\$246,000
Professional Services	\$5,485,062	\$5,368,848	\$3,377,829	\$3,628,750	\$0	\$3,628,750
Travel and Training	\$64,738	\$86,686	\$31,319	\$70,200	\$0	\$70,200
Other Services	\$1,194,238	\$1,441,065	\$825,473	\$1,270,613	\$0	\$1,270,613
Internal Charges	\$682,614	\$707,724	\$355,263	\$0	\$0	\$0
Transfers	\$53,779	\$0	\$600,009	\$0	\$0	\$0
Capital Expenditures	\$52,611,328	\$60,755,516	\$27,072,036	\$28,037,173	\$0	\$28,037,173
Total:	\$67,670,966	\$76,664,733	\$36,196,647	\$41,116,769	-\$9,934	\$41,106,835

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

Additional OA Support 1012.522.02

We are trying to address a long standing staffing shortage by adding an additional Office Assistant to the Transportation and Administration staffs. We propose achieving this by converting an existing project position to a regular position to be funded from within existing baseline budget. This would be accomplished by using budget for temporary employment services and from savings in digital imaging overhead costs as a result of imaging becoming a county-wide service. The FTE for this position would be harvested from other Public Works activities with no identified need for that identified FTE (see attached OA FTE recap) This employee would relieve the existing transportation OA of front desk duties (16 hours): the balance of the hours would be spent in support of digital imaging.

1012-511-543040-Constr Mgmt Noncrp-Gen Admin -9,934 -0.10 \$0

BUDGET ADJUSTMENTS TOTAL: -9,934 -0.10 \$0

Design & Engineering

Program Summary

Design & Engineering Administration

The Administration Program consists of expenses directly related to the County Engineer. The County Engineer is a mandated county official responsible for directing, managing and certifying public engineering projects. Financial transfers to other county funds may also be budgeted here. Examples of these transfers include bonded debt repayments and reimbursements to the County Capital Acquisition Fund.

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$436,146	\$113,802	\$134,094	\$245,273	\$0	\$245,273
Benefits	\$111,275	\$43,200	\$27,759	\$57,068	\$0	\$57,068
Overtime/Comp Time	\$9,942	\$3,500	\$1,140	\$6,000	\$0	\$6,000
Supplies	\$9,765	\$9,000	\$8,275	\$10,500	\$0	\$10,500
Temporary Services	\$27,332	\$15,000	\$711	\$13,500	\$0	\$13,500
Professional Services	\$779,683	\$3,709,932	\$1,829,185	\$3,709,932	\$0	\$3,709,932
Travel and Training	\$4,150	\$6,000	\$2,787	\$4,500	\$0	\$4,500
Other Services	\$3,593,731	\$74,137	\$43,249	\$34,981,080	-\$34,907,442	\$73,638
Internal Charges	\$105,027	\$538,910	\$269,475	\$1,487,324	\$0	\$1,487,324
Transfers	\$5,617	\$2,508,554	\$214,637	\$1,560,968	\$367,250	\$1,928,218
Debt Service and Interest	\$57,745	\$0	\$9,104	\$0	\$0	\$0
Capital Expenditures	\$0	\$75,000	\$432,801	\$75,000	\$0	\$75,000
Total:	\$5,140,413	\$7,097,035	\$2,973,217	\$42,151,145	-\$34,540,192	\$7,610,953

BUDGET ADJUSTMENTS:

ACP Reduction 1012.511.01

1012-511-543000-Adm Non Crp Gen Adm

Ph 1-78 St Rock Storage 5091-577-05

1012-511-597091-Transfer Out To 5091

Reducing Road Fund budget to reflect a reduced capital road construction program.

-\$34,907,442 0.00 \$0

This request is to fund grounds capital improvements at the 78th Street Complex to store rock mined from the Maple Quarry Pit. Phase I includes grading, rocking, pavement, landscape, lighting, and ecology block walling for the site. Total costs are estimated at \$367,250. Phase II for the 2007/08 budget include five new pole building structures for equipment and supplies storage in the amount of \$241,300.

\$367,250 0.00 \$0

BUDGET ADJUSTMENTS TOTAL: -\$34,540,192 0.00 \$0

Design & Engineering

Program Summary

Transportation Program (TRP)

The Transportation Program consists of Traffic Engineering/Operations, Concurrency Management, and Transportation Programming. These sections work together with the community to prioritize, schedule, and finance road improvement projects and to effectively and safely operate the county's road system.

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,370,166	\$1,497,470	\$776,357	\$1,665,829	\$23,056	\$1,688,885
Benefits	\$292,999	\$400,975	\$162,783	\$484,537	\$14,576	\$499,113
Overtime/Comp Time	\$61,548	\$50,500	\$34,203	\$60,600	\$0	\$60,600
Supplies	\$102,593	\$97,750	\$28,960	\$72,756	\$0	\$72,756
Temporary Services	\$54,093	\$25,000	\$27,842	\$19,000	\$0	\$19,000
Professional Services	\$692,609	\$1,811,000	\$522,330	\$1,834,500	\$0	\$1,834,500
Travel and Training	\$13,227	\$28,100	\$10,157	\$36,000	\$0	\$36,000
Other Services	\$95,793	\$84,714	\$53,837	\$74,214	\$0	\$74,214
Internal Charges	\$139,476	\$157,274	\$78,637	\$0	\$0	\$0
Capital Expenditures	\$31,618	\$0	\$59,940	\$0	\$0	\$0
Total:	<u>\$2,854,122</u>	<u>\$4,152,783</u>	<u>\$1,755,046</u>	<u>\$4,247,436</u>	<u>\$37,632</u>	<u>\$4,285,068</u>

BUDGET ADJUSTMENTS:

Additional OA Support 1012.522.02

Expenditure

FTE

Revenue

We are trying to address a long standing staffing shortage by adding an additional Office Assistant to the Transportation and Administration staffs. We propose achieving this by converting an existing project position to a regular position to be funded from within existing baseline budget. This would be accomplished by using budget for temporary employment services and from savings in digital imaging overhead costs as a result of imaging becoming a county-wide service. The FTE for this position would be harvested from other Public Works activities with no identified need for that identified FTE (see attached OA FTE recap) This employee would relieve the existing transportation OA of front desk duties (16 hours): the balance of the hours would be spent in support of digital imaging.

1012-511-543080-Con Mgt Non Crp Gen Adm

\$37,632

0.40

\$0

BUDGET ADJUSTMENTS TOTAL:

\$37,632

0.40

\$0

Equipment Rental & Revolving

Department Summary

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Equipment Rental & Revolving	-\$822,154	\$77,076	-\$6	\$74,708	\$0	\$74,708
<u>Total:</u>	<u>-\$822,154</u>	<u>\$77,076</u>	<u>-\$6</u>	<u>\$74,708</u>	<u>\$0</u>	<u>\$74,708</u>
 <u>Expenditures By Obj. Category</u>						
Allowances	\$0	\$0	-\$6	\$0	\$0	\$0
Other Services	-\$852,723	\$74,708	\$0	\$74,708	\$0	\$74,708
Transfers	\$30,569	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>-\$822,154</u>	<u>\$77,076</u>	<u>-\$6</u>	<u>\$74,708</u>	<u>\$0</u>	<u>\$74,708</u>

Equipment Rental & Revolving

Program Summary

Equipment Rental & Revolving

Operational planning Cagories

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$0	\$2,368	\$0	\$0	\$0	\$0
Allowances	\$0	\$0	-\$6	\$0	\$0	\$0
Other Services	-\$852,723	\$74,708	\$0	\$74,708	\$0	\$74,708
Transfers	\$30,569	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>-\$822,154</u>	<u>\$77,076</u>	<u>-\$6</u>	<u>\$74,708</u>	<u>\$0</u>	<u>\$74,708</u>

Equipment Services

Department Summary

The Equipment Services Department is responsible for the management and maintenance of the County's fleet of vehicles and equipment. Items included in the fleet range from Sheriff's patrol cars to road paving equipment; a variety of hand tools are included as well. This department purchases replacements for equipment which has reached the end of its useful life and acquires new equipment as directed by its customer departments. Maintenance and capital replacements are funded through equipment rental rates charged to user departments.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Equipment Repair	\$9,157,218	\$6,165,420	\$3,446,179	\$6,555,658	\$1,671,220	\$8,226,878
Facilities Management	\$1,951,065	\$322,082	\$1,995,154	\$423,854	\$55,400	\$479,254
Fleet Management	\$4,763,417	\$6,325,588	\$1,806,881	\$650,958	\$4,833,400	\$5,484,358
Non-Replacement Capital Acquisitions	\$598,987	\$210,000	\$41,476	\$0	\$0	\$0
Public Works Stores	\$3,385,400	\$3,203,088	\$1,946,675	\$3,487,682	\$1,522,800	\$5,010,482
Total:	\$19,856,087	\$16,226,178	\$9,236,365	\$11,118,152	\$8,082,820	\$19,200,972

Expenditures By Obj. Category

Salaries, Regular	\$2,130,259	\$2,062,848	\$1,208,330	\$2,364,725	\$21,288	\$2,386,013
Benefits	\$518,370	\$626,534	\$290,440	\$896,055	\$17,432	\$913,487
Allowances	\$0	\$0	\$21	\$0	\$0	\$0
Overtime/Comp Time	\$37,596	\$35,400	\$29,672	\$35,400	\$0	\$35,400
Supplies	\$6,242,521	\$6,432,440	\$3,561,547	\$6,364,860	\$2,940,800	\$9,305,660
Temporary Services	\$10,810	\$10,000	\$16,905	\$6,700	\$0	\$6,700
Professional Services	\$31,202	\$240,700	\$44,732	\$45,000	\$79,000	\$124,000
Travel and Training	\$54,843	\$56,000	\$14,398	\$58,000	\$0	\$58,000
Other Services	\$2,228,103	\$705,630	\$2,123,634	\$871,894	\$0	\$871,894
Internal Charges	\$456,926	\$388,324	\$193,774	\$475,518	\$0	\$475,518
Transfers	\$4,400,118	\$0	\$476	\$0	\$0	\$0
Capital Expenditures	\$3,745,339	\$5,668,302	\$1,752,436	\$0	\$5,024,300	\$5,024,300
Total:	\$19,856,087	\$16,226,178	\$9,236,365	\$11,118,152	\$8,082,820	\$19,200,972

Equipment Services

Staffing Roster

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Equipment Technician I	1	ERR0001.Equipment Technician I	3	Agar, Peter W
Operational	Fleet Supervisor	1	ERR0003.Fleet Supervisor		Ostenson, Lon J
Operational	Equipment Technician I	1	ERR0004.Equipment Technician I	3	Coffman, Daryn J
Operational	Equipment Technician I	1	ERR0005.Equipment Technician I	3	Jacox, Dwayne L
Operational	Equipment Technician I	1	ERR0006.Equipment Technician I	3	Waterman, Shawn D
Operational	Supply Officer	1	ERR0007.Supply Officer	3	Nichols, Phillip A
Operational	Program Manager III	1	ERR0008.Program Manager III		Masco, Charles J
Operational	Equipment Maintenance Supvr	1	ERR0009.Equipment Maintenance Supvr		McMillin, Earl Richard
Operational	Equipment Technician I	1	ERR0011.Equipment Technician I	3	Ramsby, Terrence P
Operational	Equipment Technician I	1	ERR0012.Equipment Technician I	3	Fallon, Christopher W
Operational	Equipment Technician I	1	ERR0013.Equipment Technician I	3	Korhonen, Dean W
Operational	Service Writer	1	ERR0014.Service Writer	3	Girard, William J
Operational	Equipment Technician I	1	ERR0015.Equipment Technician I	3	Gries, John W
Operational	Equipment Technician I	1	ERR0016.Equipment Technician I	3	Callaway, Craig J
Operational	Supply Officer	1	ERR0017.Supply Officer	3	Lingo, Richard J
Operational	Equipment Technician I	1	ERR0018.Equipment Technician I	3	Wastradowski, James T
Operational	Equipment Technician I	1	ERR0019.Equipment Technician I	3	Campbell, John E
Operational	Equipment Technician II/Ldwkr	1	ERR0020.Equipment Technician II/Ldwkr	3	Roberts, Jimmy L
Operational	Shop Assistant	1	ERR0021.Shop Assistant		Fuller, Debra I
Operational	Equipment Assistant	1	ERR0022.Equipment Assistant	3	Kaml, Vernon K
Operational	Inventory Specialist	1	ERR0023.Inventory Specialist	6	Mattos, Leanne M
Operational	Custodian	1	ERR0024.Custodian	4	Brannam, Carl R
Operational	Equipment Technician I	1	ERR0025.Equipment Technician I	2	Smith, Ryan E
Operational	Equipment Technician I	1	ERR0010.Equipment Technician I	1	
Operational	Custodial Aide	.5	ERR0026.Custodial Aide	1	

24.5

Equipment Services

Program Summary

Equipment Repair

Equipment Repair maintains the mechanical and cosmetic condition of the county's 550+ pieces of fleet and passenger vehicles and road equipment, as well as an additional 100+ units belonging to eight other public agencies. These range from Sheriff patrol vehicles to pick-up trucks to backhoes and other pieces of heavy equipment. Approximately 140 pieces of auxiliary equipment such as sanders, snow plows, compressors, pumps, and generators are also maintained through this program. Activities include scheduled preventive maintenance, mechanical breakdown repair, and fabrication of equipment to meet a specific use or application.

[Operational planning Cagories](#)

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,400,216	\$1,433,578	\$851,308	\$1,639,341	\$21,288	\$1,660,629
Benefits	\$353,002	\$441,138	\$206,947	\$644,557	\$17,432	\$661,989
Allowances	\$0	\$0	\$21	\$0	\$0	\$0
Overtime/Comp Time	\$28,705	\$29,900	\$20,158	\$29,900	\$0	\$29,900
Supplies	\$2,997,345	\$3,362,500	\$1,819,652	\$3,334,050	\$1,418,000	\$4,752,050
Temporary Services	\$0	\$0	\$79	\$0	\$0	\$0
Professional Services	\$14,594	\$121,200	\$29,548	\$24,200	\$39,500	\$63,700
Travel and Training	\$45,810	\$45,400	\$9,385	\$41,200	\$0	\$41,200
Other Services	\$346,188	\$379,216	\$173,228	\$372,716	\$0	\$372,716
Internal Charges	\$371,358	\$352,488	\$175,856	\$469,694	\$0	\$469,694
Transfers	\$3,600,000	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$0	\$0	\$159,997	\$0	\$175,000	\$175,000
Total:	\$9,157,218	\$6,165,420	\$3,446,179	\$6,555,658	\$1,671,220	\$8,226,878

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

Fleet Software 5091-555-04

There is currently budgeted in Fund 5091, \$350,000 for new fleet management and maintenance software (limited to software vendor only). Due to a very lengthy selection process, it appears implementation of the program will occur primarily in 2005. Of the budgeted \$350,000, consulting fees of \$19,000 have already been incurred, plus an additional \$60,000 in consultant fees expected to project end. This decision package requests that \$350,000 be carried over to the 2005/06 budget and that an additional \$79,000 be added to the project for consulting services.

5091-555-548689-Repair Administration

\$214,500

0.00

\$0

Increased Motor Fuel Costs 5091-555-01

This is a baseline budget adjustment to reflect the increase in bulk motor vehicle fuel costs both in Cost of Goods Sold (COGS) (\$1,022,800) and fuel dispensed (\$1,197,500).

5091-555-548682-Equipment Repair

\$1,418,000

0.00

\$0

Supported Employment Employee 5091-555-06

In the 2003-2004 biennium we hired a supported employment program employee as part of a pilot program. Due to the pilot program status of this employee we are seeking to convert the position from project to regular status based on the success of the program.

5091-555-548684-Misc Parts & Supplies

\$38,720

0.50

\$0

BUDGET ADJUSTMENTS TOTAL:

\$1,671,220

0.50

\$0

Equipment Services

Program Summary

Facilities Management

This program tracks the cost of maintaining Equipment Services facilities and shop equipment. Actual program area is defined in the Facilities Management program in Public Works Operations - Parks Facilities Maintenance (fund 1012, program 631).

[Operational planning Cagories](#)

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$61,525	\$82,574	\$32,961	\$85,162	\$0	\$85,162
Benefits	\$19,314	\$31,406	\$9,837	\$41,730	\$0	\$41,730
Supplies	\$102,502	\$26,000	\$57,510	\$49,000	\$0	\$49,000
Temporary Services	\$7,285	\$8,300	\$2,578	\$5,000	\$0	\$5,000
Professional Services	\$505	\$0	\$1,050	\$0	\$0	\$0
Travel and Training	\$61	\$100	\$7	\$0	\$0	\$0
Other Services	\$1,739,528	\$173,702	\$1,890,935	\$242,962	\$0	\$242,962
Transfers	\$0	\$0	\$276	\$0	\$0	\$0
Capital Expenditures	\$20,345	\$0	\$0	\$0	\$55,400	\$55,400
Total:	\$1,951,065	\$322,082	\$1,995,154	\$423,854	\$55,400	\$479,254

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

Schedule Shop Equip
Replacemnt 5091-555-03

This request is for budget authority for scheduled Shop Equipment Replacement Acquisitions, as shown below:

2005	\$44,900	15 Pieces of Equipment
2006	\$10,500	7 Pieces of Equipment

Totals	\$55,400	22 Pieces of Equipment
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The purchase schedule is available for review at Equipment Services

5091-555-548653-Shop Tool Maint	\$55,400	0.00	\$0
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BUDGET ADJUSTMENTS TOTAL:	\$55,400	0.00	\$0
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Equipment Services

Program Summary

Fleet Management

This program accounts for and controls the County's fleet of vehicles and equipment. A ten-year fleet plan is updated yearly to meet the changing needs of user departments. The Fleet Management program plans unit purchases, accepts delivery of units and assigns them to user departments and disposes of equipment once it has reached the end of its life cycle. This program includes the acquisition of new and replacement items for the County's fleet of vehicles and equipment. Replacements are financed through accumulated rental revenues while new acquisitions require funding from the user departments. This program develops equipment rental rates yearly and arranges for short-term rentals of specialized equipment as needed from outside providers and arranges for repair/maintenance activities and fuel needs.

Operational planning Cagories

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$305,648	\$294,992	\$122,760	\$270,859	\$0	\$270,859
Benefits	\$59,415	\$79,028	\$23,957	\$78,280	\$0	\$78,280
Overtime/Comp Time	\$414	\$600	\$11	\$600	\$0	\$600
Supplies	\$301,735	\$250,000	\$54,750	\$173,700	\$0	\$173,700
Temporary Services	\$1,848	\$1,700	\$156	\$1,700	\$0	\$1,700
Professional Services	\$13,400	\$119,500	\$9,538	\$15,200	\$39,500	\$54,700
Travel and Training	\$8,488	\$10,100	\$4,657	\$15,000	\$0	\$15,000
Other Services	\$76,109	\$81,354	\$24,883	\$95,619	\$0	\$95,619
Internal Charges	\$70,235	\$30,012	\$15,006	\$0	\$0	\$0
Transfers	\$300,118	\$0	\$200	\$0	\$0	\$0
Capital Expenditures	\$3,626,007	\$5,458,302	\$1,550,963	\$0	\$4,793,900	\$4,793,900
Total:	\$4,763,417	\$6,325,588	\$1,806,881	\$650,958	\$4,833,400	\$5,484,358

BUDGET ADJUSTMENTS:

Fleet Software 5091-555-04

There is currently budgeted in Fund 5091, \$350,000 for new fleet management and maintenance software (limited to software vendor only). Due to a very lengthy selection process, it appears implementation of the program will occur primarily in 2005. Of the budgeted \$350,000, consulting fees of \$19,000 have already been incurred, plus an additional \$60,000 in consultant fees expected to project end. This decision package requests that \$350,000 be carried over to the 2005/06 budget and that an additional \$79,000 be added to the project for consulting services.

5091-555-548692-Fleet Administration

\$214,500 0.00 \$0

Scheduled Equip Replace Acq 5091-555-02

This request is to budget for the scheduled Vehicle and Equipment Replacement Acquisitions for 2005-2006. They are as follows:

2004 Carry Over	\$422,200	14 Pieces of Equipment
2005	\$1,676,400	32 Pieces of Equipment
2006	\$2,520,300	91 Pieces of Equipment

Totals \$4,618,900 137 Pieces of Equipment

The purchase schedule is available for review at Equipment Services.

5091-555-594480-Capitalized Equip-Motor Pool

\$4,618,900 0.00 \$0

BUDGET ADJUSTMENTS TOTAL: **\$4,833,400** **0.00** **\$0**

Equipment Services

Program Summary

Non-Replacement Capital Acquisitions

Design, specify, and purchase additional equipment justified by user departments through the budget process that meets new or changing maintenance application needs. This program is separate from the Capital Replacement program that is funded out of Equipment Services replacement reserves. Funding for additional equipment is submitted in the requesting departments' budgets.

[Operational planning Cagories](#)

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Transfers	\$500,000	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$98,987	\$210,000	\$41,476	\$0	\$0	\$0
<u>Total:</u>	<u>\$598,987</u>	<u>\$210,000</u>	<u>\$41,476</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Equipment Services

Program Summary

Public Works Stores

Equipment Services maintains and manages five inventory stores to provide materials and supplies for equipment and road maintenance activities. These include: Equipment Parts Store with 3100 types of parts stocked and issued; Road Parts Store with 500 types of parts stocked and issued; Fuel Store with 650,000 gallons of fuel dispensed; Rock Store with 60,000 yards of rock issued; Road Oil Store with 998,350 gallons of oil applied; Sign Store with 185,900 units.

Operational planning Cagories

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$362,870	\$251,704	\$201,301	\$369,363	\$0	\$369,363
Benefits	\$86,639	\$74,962	\$49,699	\$131,488	\$0	\$131,488
Overtime/Comp Time	\$8,477	\$4,900	\$9,503	\$4,900	\$0	\$4,900
Supplies	\$2,840,939	\$2,793,940	\$1,629,635	\$2,808,110	\$1,522,800	\$4,330,910
Temporary Services	\$1,677	\$0	\$14,092	\$0	\$0	\$0
Professional Services	\$2,703	\$0	\$4,596	\$5,600	\$0	\$5,600
Travel and Training	\$484	\$400	\$349	\$1,800	\$0	\$1,800
Other Services	\$66,278	\$71,358	\$34,588	\$160,597	\$0	\$160,597
Internal Charges	\$15,333	\$5,824	\$2,912	\$5,824	\$0	\$5,824
Total:	\$3,385,400	\$3,203,088	\$1,946,675	\$3,487,682	\$1,522,800	\$5,010,482

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

Increased Motor Fuel Costs 5091-555-01

This is a baseline budget adjustment to reflect the increase in bulk motor vehicle fuel costs both in Cost of Goods Sold (COGS) (\$1,022,800) and fuel dispensed (\$1,197,500).

5091-555-548572-Gdo Store

\$1,022,800

0.00

\$0

Stores Inventory Adjustments 5091-555-07

This is a baseline budget adjustment to reflect the increases in the Parts, Road Rock, Road Oil, and Sign stores caused by both increases in purchase costs (COGS) and issuance.

5091-555-548271-Rock Store

\$500,000

0.00

\$0

BUDGET ADJUSTMENTS TOTAL:

\$1,522,800

0.00

\$0

Facility Operations - Public Works**Department Summary**

This department will be deleted from the 2001-2002 budget process, as all facility activities will be done by General Services Facilities Maintenance.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
Non-Road/ Non-Parks Facility Maintenance	\$129,237	\$124,728	\$39,574	\$107,622	\$0	\$107,622
<u>Total:</u>	<u>\$129,237</u>	<u>\$124,728</u>	<u>\$39,574</u>	<u>\$107,622</u>	<u>\$0</u>	<u>\$107,622</u>

Expenditures By Obj. Category

Supplies	\$604	\$0	\$0	\$0	\$0	\$0
Professional Services	\$84,850	\$21,680	\$19,683	\$27,574	\$0	\$27,574
Other Services	\$28,120	\$75,048	\$9,615	\$75,048	\$0	\$75,048
Internal Charges	\$0	\$5,000	\$10,276	\$5,000	\$0	\$5,000
Capital Expenditures	\$15,663	\$23,000	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$129,237</u>	<u>\$124,728</u>	<u>\$39,574</u>	<u>\$107,622</u>	<u>\$0</u>	<u>\$107,622</u>

Facility Operations - Public Works

Program Summary

Non-Road/ Non-Parks Facility Maintenance

This program is comprised of our Decant Facility, which is where vector waste and street sweepings are taken to be processed to lessen their impact on the environment.

[Operational planning Cagories](#)

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Supplies	\$604	\$0	\$0	\$0	\$0	\$0
Professional Services	\$84,850	\$21,680	\$19,683	\$27,574	\$0	\$27,574
Other Services	\$28,120	\$75,048	\$9,615	\$75,048	\$0	\$75,048
Internal Charges	\$0	\$5,000	\$10,276	\$5,000	\$0	\$5,000
Capital Expenditures	\$15,663	\$23,000	\$0	\$0	\$0	\$0
Total:	<u>\$129,237</u>	<u>\$124,728</u>	<u>\$39,574</u>	<u>\$107,622</u>	<u>\$0</u>	<u>\$107,622</u>

Parks & Recreation

Department Summary

In January 1997, the Clark County and City of Vancouver Parks and Recreation Departments consolidated into one department and now operate as a City department providing services to the County. The County's Park and Recreation programs remain the same. The Parks & Recreation Division is responsible for the strategic, short and long-range planning, acquisition, development, maintenance of the County's parks, green ways, trails, open spaces, and recreation facilities, and sponsoring regional recreation events. Another function is to develop non-local tax funding sources and encourage joint interagency and public/private partnerships, agreements, and working relationships. The division also is responsible for park maintenance and security.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Leisure Services	\$0	\$0	\$0	\$153,923	\$0	\$153,923
Planning, Acquisition and Design	\$2,327,045	\$2,821,596	\$1,434,726	\$2,500,535	\$0	\$2,500,535
<u>Total:</u>	<u>\$2,327,045</u>	<u>\$2,821,596</u>	<u>\$1,434,726</u>	<u>\$2,654,458</u>	<u>\$0</u>	<u>\$2,654,458</u>

Expenditures By Obj. Category

Supplies	\$0	\$0	\$20	\$0	\$0	\$0
Professional Services	\$0	\$0	\$18,644	\$0	\$0	\$0
Transfers	\$2,327,045	\$2,487,320	\$1,248,924	\$2,654,458	\$0	\$2,654,458
Debt Service and Interest	\$0	\$100,276	\$50,138	\$0	\$0	\$0
Capital Expenditures	\$0	\$234,000	\$117,000	\$0	\$0	\$0
<u>Total:</u>	<u>\$2,327,045</u>	<u>\$2,821,596</u>	<u>\$1,434,726</u>	<u>\$2,654,458</u>	<u>\$0</u>	<u>\$2,654,458</u>

Parks & Recreation

Program Summary

Leisure Services

The program provides for outdoor recreation and education programs, environmental interpretation, special events, special use permits, and shelter reservations. It oversees fee collection and lifeguard programs and concessions, and it serves as liaison to special interest groups.

[Operational planning Cagories](#)

Purpose: Discretionary

Scope: Regional (County-wide)

Program By Obj. Category:	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Transfers	\$0	\$0	\$0	\$153,923	\$0	\$153,923
Total:	\$0	\$0	\$0	\$153,923	\$0	\$153,923

Parks & Recreation

Program Summary

Planning, Acquisition and Design

This program develops and monitors standards for the County's mandated, essential, and discretionary park requirements; provides strategic, long range and short range planning; acquires property for subsequent park development; and designs and develops improvement and management plans for parks, open spaces, and trails. It also seeks alternative funding sources such as private/public partnerships, grants, donations, inter-agency agreements, and innovative revenue generation opportunities. Citizen input is sought for all major projects through public meetings, task forces, and committees.

[Operational planning Cagories](#)

Purpose: Discretionary

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Supplies	\$0	\$0	\$20	\$0	\$0	\$0
Professional Services	\$0	\$0	\$18,644	\$0	\$0	\$0
Transfers	\$2,327,045	\$2,487,320	\$1,248,924	\$2,500,535	\$0	\$2,500,535
Debt Service and Interest	\$0	\$100,276	\$50,138	\$0	\$0	\$0
Capital Expenditures	\$0	\$234,000	\$117,000	\$0	\$0	\$0
Total:	<u>\$2,327,045</u>	<u>\$2,821,596</u>	<u>\$1,434,726</u>	<u>\$2,500,535</u>	<u>\$0</u>	<u>\$2,500,535</u>

Parks Operations

Department Summary

This department is responsible for the maintenance and appearance of County parks, green spaces, and landscaping surrounding public buildings. Funding for the department comes from two service contracts. One is with the Vancouver-Clark Parks and Recreation Department for the maintenance of county and regional parks. The other contract is with the Facilities Management Division of the Department of General Services for maintenance of areas around county-owned buildings, primarily near the downtown campus.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
GF Campus Grounds Maintenance	\$264,715	\$552,638	\$233,924	\$511,897	\$0	\$511,897
Parks Grounds Maintenance	\$2,198,514	\$2,726,236	\$1,061,414	\$2,877,348	\$0	\$2,877,348
<u>Total:</u>	<u>\$2,463,229</u>	<u>\$3,278,874</u>	<u>\$1,295,338</u>	<u>\$3,389,245</u>	<u>\$0</u>	<u>\$3,389,245</u>

Expenditures By Obj. Category

Salaries, Regular	\$1,037,859	\$1,362,072	\$544,728	\$1,452,106	\$0	\$1,452,106
Benefits	\$274,807	\$496,056	\$149,471	\$523,752	\$0	\$523,752
Allowances	\$241	\$0	\$391	\$780	\$0	\$780
Overtime/Comp Time	\$34,948	\$53,204	\$20,253	\$53,204	\$0	\$53,204
Supplies	\$298,718	\$373,262	\$145,075	\$353,220	\$0	\$353,220
Temporary Services	\$162,197	\$230,308	\$100,863	\$247,134	\$0	\$247,134
Professional Services	\$197,875	\$209,774	\$87,726	\$225,650	\$0	\$225,650
Travel and Training	\$3,762	\$8,124	\$1,334	\$8,384	\$0	\$8,384
Other Services	\$452,822	\$519,234	\$245,497	\$525,015	\$0	\$525,015
<u>Total:</u>	<u>\$2,463,229</u>	<u>\$3,278,874</u>	<u>\$1,295,338</u>	<u>\$3,389,245</u>	<u>\$0</u>	<u>\$3,389,245</u>

Parks Operations**Staffing Roster**

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Grounds Maintenance Specialist	1	POP0001.Grounds Maintenance Specialist	5	Boss, Donald R
Operational	Grounds Maintenance Specialist	1	POP0002.Grounds Maintenance Specialist	5	Lemberg, Donald L
Operational	Parks & Vegetation Specialist	1	POP0003.Parks & Vegetation Specialist		Keller, Douglas D
Operational	Grounds Maintenance Specialist	1	POP0004.Grounds Maintenance Specialist	5	Anderson, Roger D
Operational	Grounds Maintenance Crew Chief	1	POP0005.Grounds Maintenance Crew Chief	5	Bauder, Harold F
Operational	Grounds Maintenance Crew Chief	1	POP0006.Grounds Maintenance Crew Chief	5	Bjerke, William L
Operational	Operations Superintendent	1	POP0007.Operations Superintendent		Johnson, Greg
Operational	Parks & Vegetation Specialist	1	POP0008.Parks & Vegetation Specialist	5	Riggs, Terry L
Operational	Grounds Maintenance Specialist	1	POP0011.Grounds Maintenance Specialist	5	Allen, Michael D
Operational	Grounds Maintenance Specialist	1	POP0012.Grounds Maintenance Specialist	5	Swenson, Steven M
Operational	Grounds Maintenance Crew Chief	1	POP0013.Grounds Maintenance Crew Chief	2	Loos, Brian M
Operational	Grounds Maintenance Worker	1	POP0014.Grounds Maintenance Worker	4	Mattix, Dannie P
Operational	Grounds Maintenance Specialist	1	POP0016.Grounds Maintenance Specialist		Long, Scott W
Operational	Grounds Maintenance Specialist	1	POP0017.Grounds Maintenance Specialist	5	Sullivan, Dianne M
Operational	Grounds Maintenance Specialist	1	POP0018.Grounds Maintenance Specialist	5	Carroll, Carolene J
Operational	Grounds Maintenance Worker	1	POP0019.Grounds Maintenance Worker	4	White, Robert V

16

Parks Operations

Program Summary

GF Campus Grounds Maintenance

This program provides for the maintenance of the grounds of County buildings. This program is funded through a contract with the Facilities management Division of the Department of General Services.

Operational planning Cagories

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$109,051	\$213,220	\$90,723	\$182,088	\$0	\$182,088
Benefits	\$28,949	\$70,700	\$25,793	\$60,847	\$0	\$60,847
Allowances	\$102	\$0	\$264	\$520	\$0	\$520
Overtime/Comp Time	\$10,265	\$18,636	\$9,342	\$18,636	\$0	\$18,636
Supplies	\$37,283	\$80,124	\$32,451	\$68,672	\$0	\$68,672
Temporary Services	\$39,788	\$102,236	\$34,940	\$97,710	\$0	\$97,710
Professional Services	\$2,634	\$6,390	\$4,543	\$14,234	\$0	\$14,234
Travel and Training	\$774	\$720	\$130	\$980	\$0	\$980
Other Services	\$35,869	\$60,612	\$35,738	\$68,210	\$0	\$68,210
<u>Total:</u>	<u>\$264,715</u>	<u>\$552,638</u>	<u>\$233,924</u>	<u>\$511,897</u>	<u>\$0</u>	<u>\$511,897</u>

Parks Operations

Program Summary

Parks Grounds Maintenance

This program provides for the maintenance of county parks and greenspaces, which includes mowing, irrigation and garbage removal. This program is funded through service agreements with Vancouver-Clark Parks and Recreation.

Operational planning Cagories

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$928,808	\$1,148,852	\$454,005	\$1,270,018	\$0	\$1,270,018
Benefits	\$245,858	\$425,356	\$123,678	\$462,905	\$0	\$462,905
Allowances	\$139	\$0	\$127	\$260	\$0	\$260
Overtime/Comp Time	\$24,683	\$34,568	\$10,911	\$34,568	\$0	\$34,568
Supplies	\$261,435	\$293,138	\$112,624	\$284,548	\$0	\$284,548
Temporary Services	\$122,409	\$128,072	\$65,923	\$149,424	\$0	\$149,424
Professional Services	\$195,241	\$203,384	\$83,183	\$211,416	\$0	\$211,416
Travel and Training	\$2,988	\$7,404	\$1,204	\$7,404	\$0	\$7,404
Other Services	\$416,953	\$458,622	\$209,759	\$456,805	\$0	\$456,805
Internal Charges	\$0	\$19,462	\$0	\$0	\$0	\$0
Capital Expenditures	\$0	\$7,378	\$0	\$0	\$0	\$0
Total:	<u>\$2,198,514</u>	<u>\$2,726,236</u>	<u>\$1,061,414</u>	<u>\$2,877,348</u>	<u>\$0</u>	<u>\$2,877,348</u>

Public Works Administration

Department Summary

The Administration Division of the Department of Public Works is responsible for the oversight, management, and fiscal administration of the County's infrastructure related and environmental management programs. Included under this umbrella are divisions dealing with road construction and maintenance, parks acquisition, development and maintenance, sanitary sewers and waste water treatment, solid waste recycling, reuse, and disposal, clean water, and fleet and equipment management. The division, through the Department Director, provides strategic guidance to the organization and ensures compliance. The division also provides:

Department-wide customer service support
Administrative support, to include digital imaging services
Financial, accounting, and budget support
Inventory management support
Road related permit management
Technology services within
Motor pool management
Human resources support
Public information and outreach
Special project support

The division merged with Road Operations Administration in 2003 and now consists of 21 staff members located at the Franklin Street Public Service Center and the 78th Street Operations Center.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Financial Transactions	\$104,168	\$0	\$25,989	\$0	\$0	\$0
GIS	\$163,750	\$0	\$61,269	\$174,964	\$0	\$174,964
General Administration	\$1,852,758	\$4,677,186	\$1,920,394	\$4,667,727	\$85,721	\$4,753,448
Total:	<u>\$2,120,676</u>	<u>\$4,677,186</u>	<u>\$2,007,652</u>	<u>\$4,842,691</u>	<u>\$85,721</u>	<u>\$4,928,412</u>

Expenditures By Obj. Category

Salaries, Regular	\$838,091	\$1,807,866	\$967,429	\$1,908,683	\$53,170	\$1,961,853
Benefits	\$158,486	\$486,724	\$202,487	\$638,274	\$32,551	\$670,825
Allowances	\$4,627	\$0	\$2,158	\$9,600	\$0	\$9,600
Overtime/Comp Time	\$6,443	\$7,250	\$5,792	\$13,250	\$0	\$13,250
Supplies	\$92,240	\$92,950	\$104,555	\$105,600	\$0	\$105,600
Temporary Services	\$79,081	\$55,000	\$32,567	\$50,000	\$0	\$50,000
Professional Services	\$386,112	\$523,716	\$254,799	\$337,800	\$0	\$337,800
Travel and Training	\$27,055	\$52,120	\$23,896	\$48,080	\$0	\$48,080
Other Services	\$114,045	\$1,334,670	\$210,643	\$1,354,114	\$0	\$1,354,114
Internal Charges	\$270,052	\$316,890	\$158,445	\$377,290	\$0	\$377,290
Transfers	\$107,866	\$0	\$205	\$0	\$0	\$0
Debt Service and Interest	\$12,432	\$0	\$29,721	\$0	\$0	\$0
Capital Expenditures	\$24,146	\$0	\$14,955	\$0	\$0	\$0
Total:	<u>\$2,120,676</u>	<u>\$4,677,186</u>	<u>\$2,007,652</u>	<u>\$4,842,691</u>	<u>\$85,721</u>	<u>\$4,928,412</u>

Public Works Administration**Staffing Roster**

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Administrative Serv Mgr III	1	APW0002.Administrative Serv Mgr III		McCauley, Mark G
Operational	Director, Public Works	1	APW0003.Director, Public Works		Capell, Peter S
Operational	Program Manager I	1	APW0005.Program Manager I		Muhly, Peggy A
Operational	Dept Info Systems Coord II	1	APW0006.Dept Info Systems Coord II	6	Willinger, Norman J
Operational	Administrative Assistant	1	APW0008.Administrative Assistant	2	Johnson, Anita Y
Operational	Management Analyst, Senior	1	APW0010.Management Analyst, Senior		Michaels, Deborah K
Operational	Office Assistant II	1	APW0012.Office Assistant II	6	Simms, Sandra L
Operational	Program Coordinator I	1	APW0015.Program Coordinator I		Furgason, Tina R
Operational	Office Assistant II	1	APW0016.Office Assistant II	2	Donald, Susan L
Operational	Office Assistant, Senior	1	APW0018.Office Assistant, Senior	6	Oviatt, Cheryl L
Operational	Office Assistant II	1	APW0019.Office Assistant II	1	Cooper, Heidi K
Operational	Program Coordinator I	1	APW0021.Program Coordinator I		Carlson, Chris A
Operational	Program Manager I	1	APW0022.Program Manager I		Oman, Carl K
Operational	Program Manager III	1	ERR0008.Program Manager III		Masco, Charles J
Operational	Office Assistant II	1	RDS0062.Office Assistant II	6	Matison, Paulette M
Operational	Inventory Specialist	1	ROP0105.Inventory Specialist	6	Morley, Sheila A
Operational	Program Coordinator II	1	APW0025.Program Coordinator II		

17

Public Works Administration

Program Summary

Financial Transactions

The Financial Transactions Program serves as an accounting tool for separating non-program fund transfers from the Road Fund. No staff or operating expenses are budgeted. The performance of this program is contingent on the relative effectiveness of the programs it supports. Hence, specific performance measures have not been established.

[Operational planning Cagories](#)

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Allowances	-\$3,698	\$0	-\$2,642	\$0	\$0	\$0
Transfers	\$107,866	\$0	\$0	\$0	\$0	\$0
Debt Service and Interest	\$0	\$0	\$28,631	\$0	\$0	\$0
<u>Total:</u>	<u>\$104,168</u>	<u>\$0</u>	<u>\$25,989</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Public Works Administration

Program Summary

GIS

Operational planning Cagories

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$109,615	\$0	\$48,876	\$130,862	\$0	\$130,862
Benefits	\$23,145	\$0	\$10,023	\$44,102	\$0	\$44,102
Overtime/Comp Time	\$6,270	\$0	\$1,721	\$0	\$0	\$0
Supplies	\$5,128	\$0	\$496	\$0	\$0	\$0
Temporary Services	\$1,072	\$0	\$0	\$0	\$0	\$0
Travel and Training	\$8,491	\$0	\$153	\$0	\$0	\$0
Other Services	\$37	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$9,992	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$163,750</u>	<u>\$0</u>	<u>\$61,269</u>	<u>\$174,964</u>	<u>\$0</u>	<u>\$174,964</u>

Public Works Administration

Program Summary

General Administration

The Administration Division of the Department of Public Works is responsible for the oversight, management, and fiscal administration of the County's infrastructure related and environmental management programs. Included under this umbrella are divisions dealing with road construction and maintenance, parks acquisition, development, and maintenance, sanitary sewers and waste water treatment, solid waste recycling, reuse, and disposal, clean water, and fleet and equipment management. The division, through the Department Director, provides strategic guidance to the organization and ensures compliance. The division also provides:

Department-wide customer service support
Administrative support, to include digital imaging services
Financial, accounting, and budget support
Inventory management support
Road related permit management
Technology services within
Motor pool management
Human resources support
Public information and outreach
Special project support

The division merged with Road Operations Administration in 2003 and now consists of 21 staff members located at the Franklin Street Public Service Center and the 78th Street Operations Center.

[Operational planning Categories](#)

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$728,476	\$1,807,866	\$918,553	\$1,777,821	\$53,170	\$1,830,991
Benefits	\$135,341	\$486,724	\$192,464	\$594,172	\$32,551	\$626,723
Allowances	\$8,325	\$0	\$4,800	\$9,600	\$0	\$9,600
Overtime/Comp Time	\$173	\$7,250	\$4,071	\$13,250	\$0	\$13,250
Supplies	\$87,112	\$92,950	\$104,059	\$105,600	\$0	\$105,600
Temporary Services	\$78,009	\$55,000	\$32,567	\$50,000	\$0	\$50,000
Professional Services	\$386,112	\$523,716	\$254,799	\$337,800	\$0	\$337,800
Travel and Training	\$18,564	\$52,120	\$23,743	\$48,080	\$0	\$48,080
Other Services	\$114,008	\$1,334,670	\$210,643	\$1,354,114	\$0	\$1,354,114
Internal Charges	\$270,052	\$316,890	\$158,445	\$377,290	\$0	\$377,290
Transfers	\$0	\$0	\$205	\$0	\$0	\$0
Debt Service and Interest	\$12,432	\$0	\$1,090	\$0	\$0	\$0
Capital Expenditures	\$14,154	\$0	\$14,955	\$0	\$0	\$0
Total:	\$1,852,758	\$4,677,186	\$1,920,394	\$4,667,727	\$85,721	\$4,753,448

BUDGET ADJUSTMENTS:

Additional OA Support 1012.522.02

Expenditure

FTE

Revenue

We are trying to address a long standing staffing shortage by adding an additional Office Assistant to the Transportation and Administration staffs. We propose achieving this by converting an existing project position to a regular position to be funded from within existing baseline budget. This would be accomplished by using budget for temporary employment services and from savings in digital imaging overhead costs as a result of imaging becoming a county-wide service. The FTE for this position would be harvested from other Public Works activities with no identified need for that identified FTE (see attached OA FTE recap) This employee would relieve the existing transportation OA of front desk duties (16 hours): the balance of the hours would be spent in support of digital imaging.

1012-522-543111-Const Management

\$56,451

0.60

\$0

Extension of Office Aide 1012-522-01

In the 2003-2004 biennium we hired a supported employment program employee as part of a pilot program. Due to the pilot program status of this employee we are seeking to convert the position from project to regular status

Extension of Office Aide

1012-522-01

In the 2003-2004 biennium we hired a supported employment program employee as part of a pilot program. Due to the pilot program status of this employee we are seeking to convert the position from project to regular status based on the success of the program.

1012-522-543111-Const Management

\$29,270

0.50

\$0

BUDGET ADJUSTMENTS TOTAL:

\$85,721

1.10

\$0

Public Works Stores**Department Summary**

This budget reflects the purchase of inventories of fuel, road oil, rock, road signs, and similar materials for resale to the Roads Maintenance & Operations division. This budget is under the control of the Equipment Services section.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Road Stores	\$2,302,625	\$4,700,018	\$913,226	\$3,218,563	\$1,118,250	\$4,336,813
<u>Total:</u>	<u>\$2,302,625</u>	<u>\$4,700,018</u>	<u>\$913,226</u>	<u>\$3,218,563</u>	<u>\$1,118,250</u>	<u>\$4,336,813</u>

Expenditures By Obj. Category

Salaries, Regular	\$55,609	\$172,032	\$37,979	\$85,974	\$0	\$85,974
Benefits	\$14,640	\$61,292	\$9,637	\$26,951	\$0	\$26,951
Allowances	\$10	\$0	\$0	\$0	\$0	\$0
Overtime/Comp Time	\$1,050	\$5,000	\$851	\$5,000	\$0	\$5,000
Supplies	\$2,050,139	\$2,518,500	\$723,836	\$2,524,900	\$751,000	\$3,275,900
Temporary Services	\$64	\$0	\$294	\$1,000	\$0	\$1,000
Professional Services	\$83,345	\$1,233,648	\$82,216	\$21,000	\$0	\$21,000
Other Services	\$94,936	\$417,724	\$41,335	\$521,738	\$0	\$521,738
Internal Charges	\$0	\$0	\$9,918	\$18,000	\$0	\$18,000
Transfers	\$2,832	\$291,822	\$7,160	\$14,000	\$0	\$14,000
Capital Expenditures	\$0	\$0	\$0	\$0	\$367,250	\$367,250
<u>Total:</u>	<u>\$2,302,625</u>	<u>\$4,700,018</u>	<u>\$913,226</u>	<u>\$3,218,563</u>	<u>\$1,118,250</u>	<u>\$4,336,813</u>

Public Works Stores

Program Summary

Road Stores

This budget reflects the purchase of inventories of road oil, rock, road signs, and similar materials for resale to the Road Operations division. This budget is under the control of the Equipment Services division.

[Operational planning Cagories](#)

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$55,609	\$172,032	\$37,979	\$85,974	\$0	\$85,974
Benefits	\$14,640	\$61,292	\$9,637	\$26,951	\$0	\$26,951
Allowances	\$10	\$0	\$0	\$0	\$0	\$0
Overtime/Comp Time	\$1,050	\$5,000	\$851	\$5,000	\$0	\$5,000
Supplies	\$2,050,139	\$2,518,500	\$723,836	\$2,524,900	\$751,000	\$3,275,900
Temporary Services	\$64	\$0	\$294	\$1,000	\$0	\$1,000
Professional Services	\$83,345	\$1,233,648	\$82,216	\$21,000	\$0	\$21,000
Other Services	\$94,936	\$417,724	\$41,335	\$521,738	\$0	\$521,738
Internal Charges	\$0	\$0	\$9,918	\$18,000	\$0	\$18,000
Transfers	\$2,832	\$291,822	\$7,160	\$14,000	\$0	\$14,000
Capital Expenditures	\$0	\$0	\$0	\$0	\$367,250	\$367,250
Total:	\$2,302,625	\$4,700,018	\$913,226	\$3,218,563	\$1,118,250	\$4,336,813

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

Ph 1-78 St Rock Storage 5091-577-05

This request is to fund grounds capital improvements at the 78th Street Complex to store rock mined from the Maple Quarry Pit. Phase I includes grading, rocking, pavement, landscape, lighting, and ecology block walling for the site. Total costs are estimated at \$367,250. Phase II for the 2007/08 budget include five new pole building structures for equipment and supplies storage in the amount of \$241,300.

5091-577-594480-Capitalized Equip-Motor Pool

\$367,250

0.00

\$0

Stores Inventory Adjustments 5091-555-07

This is a baseline budget adjustment to reflect the increases in the Parts, Road Rock, Road Oil, and Sign stores caused by both increases in purchase costs (COGS) and issuance.

5091-577-548271-Rock Store

\$751,000

0.00

\$0

BUDGET ADJUSTMENTS TOTAL:

\$1,118,250

0.00

\$0

Railroad

Department Summary

The Chelatchie Prairie Railroad represents a unique County-spanning right-of-way. A private railway company (the Lewis and Clark Railway) operates the railroad under contract to Clark County. The operator is required to pay the county a portion of gross receipts in excess of a certain amount. County program expenses are limited to a vegetation control spraying contract and the repayment of a state low interest loan. No permanent staff are assigned.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
Lewis & Clark Railroad	\$126,607	\$157,726	\$71,468	\$139,814	\$0	\$139,814
<u>Total:</u>	<u>\$126,607</u>	<u>\$157,726</u>	<u>\$71,468</u>	<u>\$139,814</u>	<u>\$0</u>	<u>\$139,814</u>

Expenditures By Obj. Category

Supplies	\$304	\$0	\$7,026	\$0	\$0	\$0
Temporary Services	\$0	\$0	\$370	\$0	\$0	\$0
Professional Services	\$72,140	\$87,914	\$42,234	\$87,914	\$0	\$87,914
Travel and Training	\$0	\$0	\$447	\$0	\$0	\$0
Other Services	\$21,355	\$43,020	\$7,438	\$25,108	\$0	\$25,108
Transfers	\$0	\$0	\$557	\$0	\$0	\$0
Debt Service and Interest	\$26,792	\$26,792	\$13,396	\$26,792	\$0	\$26,792
Capital Expenditures	\$6,016	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$126,607</u>	<u>\$157,726</u>	<u>\$71,468</u>	<u>\$139,814</u>	<u>\$0</u>	<u>\$139,814</u>

Railroad

Program Summary

Lewis & Clark Railroad

This department has only one program. See the department narrative above for information on the department's function.

Operational planning Cagories

Purpose: Discretionary

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Supplies	\$304	\$0	\$7,026	\$0	\$0	\$0
Temporary Services	\$0	\$0	\$370	\$0	\$0	\$0
Professional Services	\$72,140	\$87,914	\$42,234	\$87,914	\$0	\$87,914
Travel and Training	\$0	\$0	\$447	\$0	\$0	\$0
Other Services	\$21,355	\$43,020	\$7,438	\$25,108	\$0	\$25,108
Transfers	\$0	\$0	\$557	\$0	\$0	\$0
Debt Service and Interest	\$26,792	\$26,792	\$13,396	\$26,792	\$0	\$26,792
Capital Expenditures	\$6,016	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$126,607</u>	<u>\$157,726</u>	<u>\$71,468</u>	<u>\$139,814</u>	<u>\$0</u>	<u>\$139,814</u>

Road Operations

Department Summary

This department is responsible for all right-of-way maintenance activities, including easements. This department includes six separate programs, including County Road Projects (CRPs); Closed/Open Drainage; Bridge Maintenance; Roadway/Shoulder Maintenance; Incidental Traffic and Safety Services; and Roadside Vegetation/Median Maintenance/Swale and Pond Maintenance/Litter Control. The programs are predominantly funded through the County Road Fund but also receive additional revenues for contract work with other local governments. Mandated National Pollution Discharge Elimination System (NPDES) activities are also reflected in the Road Operations budget.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
Bridge Maintenance	\$560,989	\$708,106	\$224,947	\$635,675	\$0	\$635,675
County Road Projects	\$7,274,718	\$7,050,918	\$3,248,484	\$7,085,658	\$60,000	\$7,145,658
Incidental Traffic and Safety Services	\$5,099,692	\$6,258,032	\$3,256,747	\$6,748,390	\$0	\$6,748,390
Open/Closed Drainage	\$2,307,358	\$2,771,256	\$1,278,284	\$2,818,439	\$18,500	\$2,836,939
Road Operations	\$0	\$0	\$0	\$0	\$20,000	\$20,000
Road Operations Utilities	\$342,151	\$393,884	\$181,045	\$435,092	\$0	\$435,092
Road Ops. Administration	\$3,635,671	\$3,764,619	\$1,979,342	\$4,437,360	\$39,207	\$4,476,567
Roadside Veg./Median Maint./Swale & Pond	\$4,298,336	\$5,609,437	\$2,142,517	\$4,996,891	\$0	\$4,996,891
Roadway/Shoulder Maintenance	\$7,993,569	\$8,269,060	\$4,157,296	\$7,888,248	\$12,460	\$7,900,708
Total:	<u>\$31,512,484</u>	<u>\$34,825,312</u>	<u>\$16,468,662</u>	<u>\$35,045,753</u>	<u>\$150,167</u>	<u>\$35,195,920</u>

Expenditures By Obj. Category

Salaries, Regular	\$7,915,179	\$8,691,890	\$4,255,898	\$9,051,175	\$19,464	\$9,070,639
Benefits	\$2,148,581	\$2,993,644	\$1,159,494	\$3,350,783	\$17,243	\$3,368,026
Allowances	\$15,976	\$0	\$11,321	\$0	\$0	\$0
Overtime/Comp Time	\$800,534	\$793,950	\$437,975	\$788,600	\$0	\$788,600
Supplies	\$5,493,825	\$5,115,030	\$3,118,710	\$5,472,780	\$0	\$5,472,780
Temporary Services	\$805,459	\$923,421	\$484,368	\$876,244	\$0	\$876,244
Professional Services	\$5,558,733	\$6,636,600	\$3,033,340	\$5,799,143	\$0	\$5,799,143
Travel and Training	\$62,670	\$37,600	\$15,060	\$21,000	\$0	\$21,000
Other Services	\$6,238,683	\$7,589,874	\$2,898,686	\$7,929,438	\$14,960	\$7,944,398
Internal Charges	\$1,683,671	\$1,363,780	\$693,296	\$1,624,788	\$0	\$1,624,788
Transfers	\$427,478	\$167,725	\$48,458	\$131,800	\$20,000	\$151,800
Capital Expenditures	\$361,695	\$511,798	\$312,056	\$2	\$78,500	\$78,502
Total:	<u>\$31,512,484</u>	<u>\$34,825,312</u>	<u>\$16,468,662</u>	<u>\$35,045,753</u>	<u>\$150,167</u>	<u>\$35,195,920</u>

Road Operations

Staffing Roster

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Highway Maintenance Specialist	1	PWS0003.Highway Maintenance Specialist	5	Ross, Paul G
Operational	Traffic Control Technician	1	PWS0004.Traffic Control Technician	5	Bevans, Jerry L
Operational	Highway Maintenance Specialist	1	ROP0001.Highway Maintenance Specialist	5	Kujava, Jeffrey A
Operational	Highway Maintenance Specialist	1	ROP0002.Highway Maintenance Specialist	5	Knott, Gerald J
Operational	Highway Maintenance Specialist	1	ROP0003.Highway Maintenance Specialist	5	Jones, Dennis L
Operational	Highway Maintenance Specialist	1	ROP0004.Highway Maintenance Specialist	5	Hinman, Vincent L
Operational	Highway Maintenance Worker	1	ROP0005.Highway Maintenance Worker	5	Molyneux, Clayton J
Operational	Heavy Equipment Operator	1	ROP0006.Heavy Equipment Operator	5	Kujava, William M
Operational	Highway Maint Crew Chief	1	ROP0007.Highway Maint Crew Chief	5	Foster, Thomas S
Operational	Highway Maintenance Specialist	1	ROP0008.Highway Maintenance Specialist	5	Brothers, Jerry T
Operational	Grounds Maintenance Worker	1	ROP0009.Grounds Maintenance Worker	5	Charbonneau, Roy
Operational	Traffic Control Technician	1	ROP0010.Traffic Control Technician	5	Casaw, Mark J
Operational	Highway Maint Crew Chief	1	ROP0011.Highway Maint Crew Chief	5	Bartausky, Russell A
Operational	Technical Services Analyst	1	ROP0012.Technical Services Analyst	5	Wills, William L
Operational	Highway Maintenance Specialist	1	ROP0013.Highway Maintenance Specialist	5	Harteloo, Jenny L
Operational	Highway Maintenance Specialist	1	ROP0014.Highway Maintenance Specialist	5	Mackey, Michael J
Operational	Highway Maint Crew Chief	1	ROP0015.Highway Maint Crew Chief	2	Sutton, Thomas L
Operational	Operations Mgr, Public Works	1	ROP0016.Operations Mgr, Public Works		Cave, Allyson W
Operational	Highway Maintenance Worker	1	ROP0017.Highway Maintenance Worker	5	Macomb, Ralph C
Operational	Highway Maint Crew Chief	1	ROP0018.Highway Maint Crew Chief	5	Chandler, Larry E
Operational	Operations Superintendent	1	ROP0019.Operations Superintendent		Price, Kenneth A
Operational	Technical Services Analyst	1	ROP0020.Technical Services Analyst	5	McEntire, William E
Operational	Highway Maintenance Specialist	1	ROP0021.Highway Maintenance Specialist	5	McManus, Patrick J
Operational	Highway Maintenance Specialist	1	ROP0022.Highway Maintenance Specialist	5	Flores, John A
Operational	Highway Maint Crew Chief	1	ROP0023.Highway Maint Crew Chief	5	Constable, Gordon F
Operational	Highway Maint Crew Chief	1	ROP0024.Highway Maint Crew Chief	5	Ludahl, David L
Operational	Heavy Equipment Operator	1	ROP0025.Heavy Equipment Operator	5	Klopman, Steven G
Operational	Highway Maintenance Specialist	1	ROP0027.Highway Maintenance Specialist	5	Ricotta, Peggy A
Operational	Heavy Equipment Operator	1	ROP0028.Heavy Equipment Operator	5	Brooks, Robert H
Operational	Heavy Equipment Operator	1	ROP0029.Heavy Equipment Operator	5	White, Carla M
Operational	Highway Maintenance Worker	1	ROP0030.Highway Maintenance Worker	5	Shields, Regina K
Operational	Highway Maint Crew Chief	1	ROP0031.Highway Maint Crew Chief	3	Eiesland, Larry A
Operational	Operations Superintendent	1	ROP0032.Operations Superintendent		Kaiser, John P
Operational	Highway Maintenance Specialist	1	ROP0033.Highway Maintenance Specialist	5	Berentsen, William H
Operational	Highway Maint Crew Chief	1	ROP0034.Highway Maint Crew Chief	5	Russell, Kirk A
Operational	Highway Maintenance Specialist	1	ROP0035.Highway Maintenance Specialist	5	Hendrickson, Aaron R
Operational	Highway Maintenance Specialist	1	ROP0036.Highway Maintenance Specialist	5	Hall, Ronald A
Operational	Highway Maintenance Specialist	1	ROP0037.Highway Maintenance Specialist	5	Benson, Carrie Ann
Operational	Highway Maintenance Specialist	1	ROP0038.Highway Maintenance Specialist	5	McDougall, Roger V
Operational	Highway Maintenance Worker	1	ROP0039.Highway Maintenance Worker	5	Coe, Christine L
Operational	Highway Maintenance Worker	1	ROP0040.Highway Maintenance Worker	5	Nantz, April E
Operational	Traffic Signal Technician	1	ROP0041.Traffic Signal Technician	6	Lee, Eric M
Operational	Highway Maintenance Specialist	1	ROP0042.Highway Maintenance Specialist	5	Wanke, Richard E
Operational	Highway Maintenance Specialist	1	ROP0043.Highway Maintenance Specialist	5	Hertz, Andrew A
Operational	Highway Maintenance Specialist	1	ROP0044.Highway Maintenance Specialist	5	Tingley, Jerry A
Operational	Highway Maintenance Specialist	1	ROP0045.Highway Maintenance Specialist	5	Molyneux, Jon P
Operational	Heavy Equipment Operator	1	ROP0046.Heavy Equipment Operator	5	Williams, Lief A
Operational	Highway Maintenance Specialist	1	ROP0047.Highway Maintenance Specialist	5	Swartz, Jerald

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Traffic Control Technician	1	ROP0048.Traffic Control Technician	5	Barnes, Charles J
Operational	Highway Maintenance Specialist	1	ROP0049.Highway Maintenance Specialist	5	Meck, Kevin T
Operational	Traffic Control Technician	1	ROP0050.Traffic Control Technician	5	Norton, Thomas J
Operational	Highway Maintenance Worker	1	ROP0051.Highway Maintenance Worker	1	Bloemke, Mitch R
Operational	Traffic Control Technician	1	ROP0052.Traffic Control Technician	5	Meisner, Howard D
Operational	Highway Maintenance Specialist	1	ROP0053.Highway Maintenance Specialist	5	Wohlsein, Arthur L
Operational	Operations Superintendent	1	ROP0054.Operations Superintendent		Wilson, Scott W
Operational	Highway Maint Crew Chief	1	ROP0056.Highway Maint Crew Chief	3	Schwanz, Kenneth W
Operational	Highway Maintenance Worker	1	ROP0057.Highway Maintenance Worker	5	Kaushagen, Susan K
Operational	Highway Maintenance Specialist	1	ROP0058.Highway Maintenance Specialist	5	Eiesland, Nick A
Operational	Highway Maintenance Specialist	1	ROP0059.Highway Maintenance Specialist	5	Clark, Jeff W
Operational	Highway Maintenance Worker	1	ROP0060.Highway Maintenance Worker	5	Waggoner, Timothy R
Operational	Highway Maintenance Specialist	1	ROP0061.Highway Maintenance Specialist	5	Pye, Patrick E
Operational	Operations Superintendent	1	ROP0062.Operations Superintendent		VavRosky, Darrell A
Operational	Highway Maint Crew Chief	1	ROP0063.Highway Maint Crew Chief	5	MacDonald, Kent D
Operational	Traffic Control Technician	1	ROP0064.Traffic Control Technician	5	Wedgwood, Ronald L
Operational	Highway Maintenance Worker	1	ROP0065.Highway Maintenance Worker	2	Smith, Marc R
Operational	Highway Maintenance Specialist	1	ROP0066.Highway Maintenance Specialist	5	Campbell, Arno L
Operational	Highway Maint Crew Chief	1	ROP0067.Highway Maint Crew Chief	2	Zimmerly, Glen R
Operational	Highway Maintenance Specialist	1	ROP0068.Highway Maintenance Specialist	5	Sandstrom, Lars A
Operational	Highway Maintenance Specialist	1	ROP0069.Highway Maintenance Specialist	5	Newton, Marvin A
Operational	Highway Maintenance Specialist	1	ROP0070.Highway Maintenance Specialist	5	Mesick, John E
Operational	Highway Maint Crew Chief	1	ROP0071.Highway Maint Crew Chief	5	Winston, George R
Operational	Heavy Equipment Operator	1	ROP0072.Heavy Equipment Operator	5	Mahan, Norman W
Operational	Highway Maintenance Worker	1	ROP0073.Highway Maintenance Worker	5	Patterson, Roger C
Operational	Highway Maintenance Specialist	1	ROP0074.Highway Maintenance Specialist	5	Iverson, Richard N
Operational	Highway Maint Crew Chief	1	ROP0075.Highway Maint Crew Chief	1	Ryan, Denis F
Operational	Highway Maintenance Specialist	1	ROP0076.Highway Maintenance Specialist	5	Brodahl, James E
Operational	Highway Maintenance Specialist	1	ROP0077.Highway Maintenance Specialist	5	Kuhn, Brenda J
Operational	Operations Superintendent	1	ROP0078.Operations Superintendent		Shepard, David W
Operational	Technical Services Analyst	1	ROP0079.Technical Services Analyst	5	Quinn, Michael W
Operational	Highway Maintenance Specialist	1	ROP0080.Highway Maintenance Specialist	5	Persinger, Mark C
Operational	Grounds Maintenance Crew Chief	1	ROP0081.Grounds Maintenance Crew Chief	3	Morrison, Karyn S
Operational	Grounds Maintenance Crew Chief	1	ROP0082.Grounds Maintenance Crew Chief	5	Tuttle, Jeffrey D
Operational	Grounds Maintenance Specialist	1	ROP0083.Grounds Maintenance Specialist	5	Meats, Justin T
Operational	Highway Maintenance Specialist	1	ROP0084.Highway Maintenance Specialist	5	Jones, Larry G
Operational	Highway Maintenance Worker	1	ROP0085.Highway Maintenance Worker	1	Jones, Brian K
Operational	Engineering Technician, Sr	1	ROP0086.Engineering Technician, Sr	6	Shadix, Dean A
Operational	Traffic Control Technician	1	ROP0087.Traffic Control Technician	5	Billington, Raymond D
Operational	Highway Maintenance Worker	1	ROP0088.Highway Maintenance Worker	1	Sampson, Steven L
Operational	Traffic Signal Technician, Sr	1	ROP0089.Traffic Signal Technician, Sr	6	Back, Michael D
Operational	Highway Maintenance Specialist	1	ROP0090.Highway Maintenance Specialist	5	Shanahan, Gerald W
Operational	Traffic Control Technician	1	ROP0091.Traffic Control Technician	5	Oja, Mickey L
Operational	Highway Maintenance Worker	1	ROP0092.Highway Maintenance Worker	2	McDonald, Tina M
Operational	Grounds Maintenance Worker	1	ROP0093.Grounds Maintenance Worker	2	Watson, Michael M
Operational	Grounds Maintenance Specialist	1	ROP0094.Grounds Maintenance Specialist	1	Kappler, Bev K
Operational	Grounds Maintenance Specialist	1	ROP0095.Grounds Maintenance Specialist	2	Bourque, Phillip A
Operational	Grounds Maintenance Specialist	1	ROP0096.Grounds Maintenance Specialist	5	Schmeichel, Tonya K
Operational	Engineering Technician	1	ROP0097.Engineering Technician	6	Johnson, Charles E
Operational	Office Assistant II	1	ROP0104.Office Assistant II	6	Guardino, Corina I

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Office Assistant III	1	ROP0106.Office Assistant III	6	Mathison, Patricia A
		<div>99</div>			

Road Operations

Program Summary

Bridge Maintenance

This program provides for the repair and maintenance of 72 County bridges and numerous bridge clearance markers.

Operational planning Cagories

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$264,532	\$359,658	\$114,697	\$252,627	\$0	\$252,627
Benefits	\$70,064	\$122,348	\$31,581	\$105,852	\$0	\$105,852
Allowances	\$0	\$0	\$40	\$0	\$0	\$0
Overtime/Comp Time	\$5,024	\$8,100	\$3,770	\$8,100	\$0	\$8,100
Supplies	\$100,395	\$75,600	\$24,590	\$53,000	\$0	\$53,000
Temporary Services	\$23,672	\$26,500	\$10,132	\$20,400	\$0	\$20,400
Professional Services	\$2,352	\$6,950	\$2,116	\$105,090	\$0	\$105,090
Other Services	\$77,529	\$85,300	\$26,196	\$60,200	\$0	\$60,200
Internal Charges	\$17,421	\$23,650	\$11,825	\$30,406	\$0	\$30,406
<u>Total:</u>	<u>\$560,989</u>	<u>\$708,106</u>	<u>\$224,947</u>	<u>\$635,675</u>	<u>\$0</u>	<u>\$635,675</u>

Road Operations

Program Summary

County Road Projects

This involves completion of our capital projects; hot and cold mix overlays, walkway/sidewalk construction, etc. Hot mix overlays are completed through a local contractor while the rest of this work is done primarily with County forces (we use subcontractors or operated rental equipment where necessary or cost effective).

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$565,967	\$300,206	\$166,777	\$454,372	\$0	\$454,372
Benefits	\$168,854	\$101,880	\$49,553	\$187,647	\$0	\$187,647
Allowances	\$4,394	\$0	\$1,131	\$0	\$0	\$0
Overtime/Comp Time	\$140,660	\$145,000	\$48,046	\$67,800	\$0	\$67,800
Supplies	\$985,589	\$909,200	\$392,247	\$811,400	\$0	\$811,400
Temporary Services	\$54,290	\$67,000	\$13,965	\$21,000	\$0	\$21,000
Professional Services	\$3,991,258	\$4,180,000	\$2,167,792	\$4,000,000	\$0	\$4,000,000
Other Services	\$793,413	\$725,008	\$165,879	\$1,249,997	\$0	\$1,249,997
Internal Charges	\$308,775	\$383,624	\$191,812	\$293,442	\$0	\$293,442
Capital Expenditures	\$261,518	\$239,000	\$51,282	\$0	\$60,000	\$60,000
Total:	<u>\$7,274,718</u>	<u>\$7,050,918</u>	<u>\$3,248,484</u>	<u>\$7,085,658</u>	<u>\$60,000</u>	<u>\$7,145,658</u>

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

5500 Gallon Oil Transport Tank 1012-632-01

We would use this transport tank to enable us to seal roads at an earlier time of year, which is not currently possible due to the lack of equipment. We do have access to a treatment plant truck that currently is used only to haul biosolids. We can pull the tank with this truck which will increase the usage of the truck.

1012-632-594420-Capital Purchase

\$60,000

0.00

\$0

BUDGET ADJUSTMENTS TOTAL:

\$60,000

0.00

\$0

Road Operations

Program Summary

Incidental Traffic and Safety Services

This program provides for plowing of snow and sanding activities during inclement weather, traffic control (includes pavement markings, sign maintenance/installation, striping, signals), street sweeping, utility locates, sidewalk maintenance, spill respon

[Operational planning Cagories](#)

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,496,534	\$1,659,156	\$804,106	\$1,644,165	\$0	\$1,644,165
Benefits	\$416,118	\$568,674	\$226,282	\$631,055	\$0	\$631,055
Allowances	\$3,342	\$0	\$1,624	\$0	\$0	\$0
Overtime/Comp Time	\$266,878	\$276,300	\$132,573	\$258,500	\$0	\$258,500
Supplies	\$1,006,914	\$951,030	\$511,389	\$1,056,480	\$0	\$1,056,480
Temporary Services	\$84,180	\$95,800	\$57,770	\$121,640	\$0	\$121,640
Professional Services	\$138,582	\$182,350	\$130,782	\$98,000	\$0	\$98,000
Travel and Training	\$11,178	\$5,400	\$5,736	\$11,000	\$0	\$11,000
Other Services	\$1,446,743	\$2,056,172	\$1,034,415	\$2,664,958	\$0	\$2,664,958
Internal Charges	\$146,896	\$190,352	\$99,126	\$262,590	\$0	\$262,590
Transfers	\$2,689	\$0	\$236	\$0	\$0	\$0
Capital Expenditures	\$79,638	\$272,798	\$252,708	\$2	\$0	\$2
Total:	\$5,099,692	\$6,258,032	\$3,256,747	\$6,748,390	\$0	\$6,748,390

Road Operations

Program Summary

Open/Closed Drainage

This program provides for the maintenance of the county's open and closed drainage systems, including catch basins, drywells, storm lines, culverts, and manholes. Most of this work is completed as per NPDES permit requirements.

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,006,634	\$894,518	\$516,730	\$1,052,953	\$0	\$1,052,953
Benefits	\$271,005	\$313,436	\$139,138	\$394,410	\$0	\$394,410
Allowances	\$30	\$0	\$264	\$0	\$0	\$0
Overtime/Comp Time	\$27,747	\$41,000	\$21,392	\$40,000	\$0	\$40,000
Supplies	\$151,979	\$207,700	\$139,859	\$233,750	\$0	\$233,750
Temporary Services	\$47,322	\$67,000	\$34,309	\$67,000	\$0	\$67,000
Professional Services	\$16,997	\$72,000	\$55,175	\$104,000	\$0	\$104,000
Other Services	\$635,847	\$1,005,000	\$265,848	\$765,320	\$0	\$765,320
Internal Charges	\$130,372	\$170,602	\$92,509	\$140,206	\$0	\$140,206
Transfers	\$2,117	\$0	\$12,992	\$20,800	\$0	\$20,800
Capital Expenditures	\$17,308	\$0	\$68	\$0	\$18,500	\$18,500
Total:	\$2,307,358	\$2,771,256	\$1,278,284	\$2,818,439	\$18,500	\$2,836,939

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

Handheld PC's and Laptop 1012-632-02

We would like to purchase three Pocket PC units, two Pocket PC units w/GPS capability and one laptop for data entry and mapping in the field. This is an initial request to start with, if successful, will look into more units for crews for other applications.

1012-632-542420-Open Drainage \$18,500 0.00 \$0

BUDGET ADJUSTMENTS TOTAL: \$18,500 0.00 \$0

Road Operations

Program Summary

Road Operations

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Transfers	\$0	\$0	\$0	\$0	\$20,000	\$20,000
Total:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$20,000</u>	<u>\$20,000</u>

BUDGET ADJUSTMENTS:

Transfer to ESA 1012.632.04

Transfer \$20,000 for the biennium from the Road Fund to the General Fund for use by ESA program. ESA program staff will participate in implementing the commitments of the ESA compliant road maintenance program

1012-632-597001-Transfer Out To 0001

Expenditure

FTE

Revenue

\$20,000

0.00

\$0

BUDGET ADJUSTMENTS TOTAL:

\$20,000

0.00

\$0

Road Operations

Program Summary

Road Operations Utilities

This program inspects and monitors utility work in the road right of way.

Operational planning Cagories

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$199,581	\$207,976	\$113,555	\$268,354	\$0	\$268,354
Benefits	\$55,837	\$67,080	\$30,045	\$94,390	\$0	\$94,390
Overtime/Comp Time	\$59	\$200	\$139	\$200	\$0	\$200
Supplies	\$2,790	\$2,300	\$2,915	\$2,700	\$0	\$2,700
Professional Services	\$23,831	\$57,300	\$409	\$8,300	\$0	\$8,300
Travel and Training	\$2,133	\$1,000	\$0	\$0	\$0	\$0
Other Services	\$28,894	\$39,000	\$24,068	\$44,200	\$0	\$44,200
Internal Charges	\$29,026	\$19,028	\$9,514	\$15,948	\$0	\$15,948
Transfers	\$0	\$0	\$400	\$1,000	\$0	\$1,000
<u>Total:</u>	<u>\$342,151</u>	<u>\$393,884</u>	<u>\$181,045</u>	<u>\$435,092</u>	<u>\$0</u>	<u>\$435,092</u>

Road Operations

Program Summary

Road Ops. Administration

This program captures the costs of administering the Road Operations functions. All costs not associated with specific activities are recorded here.

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Regional (Multi-County)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,201,755	\$1,732,712	\$1,064,804	\$2,207,071	\$19,464	\$2,226,535
Benefits	\$280,170	\$529,708	\$258,843	\$749,405	\$17,243	\$766,648
Allowances	\$3,593	\$0	\$4,863	\$0	\$0	\$0
Overtime/Comp Time	\$72,746	\$85,000	\$79,718	\$130,000	\$0	\$130,000
Supplies	\$207,933	\$241,500	\$114,551	\$234,750	\$0	\$234,750
Temporary Services	\$42,353	\$50,346	\$15,475	\$31,000	\$0	\$31,000
Professional Services	\$178,478	\$504,300	\$157,712	\$381,600	\$0	\$381,600
Travel and Training	\$47,923	\$31,000	\$9,152	\$10,000	\$0	\$10,000
Other Services	\$519,383	\$367,846	\$231,005	\$427,646	\$2,500	\$430,146
Internal Charges	\$661,243	\$54,482	\$27,241	\$185,888	\$0	\$185,888
Transfers	\$420,094	\$167,725	\$8,970	\$80,000	\$0	\$80,000
Capital Expenditures	\$0	\$0	\$7,008	\$0	\$0	\$0
Total:	\$3,635,671	\$3,764,619	\$1,979,342	\$4,437,360	\$39,207	\$4,476,567

BUDGET ADJUSTMENTS:

Handheld PC's and Laptop 1012-632-02

We would like to purchase three Pocket PC units, two Pocket PC units w/GPS capability and one laptop for data entry and mapping in the field. This is an initial request to start with, if successful, will look into more units for crews for other applications.

1012-632-542919-Other Administrative Time

\$2,500 0.00 \$0

Supported Employment Employee 1012-632-03

In the 2003-2004 biennium we hired a supported employment program employee as part of a pilot program. Due to the pilot program status of this employee we are seeking to convert the position from project to regular status based on the success of the program.

1012-632-542919-Other Administrative Time

\$36,707 0.50 \$0

BUDGET ADJUSTMENTS TOTAL: **\$39,207 0.50 \$0**

Road Operations

Program Summary

Roadside Veg./Median Maint./Swale & Pond

This program provides for vegetation, median, and swale and pond maintenance, including litter control, within the County right-of-way and all County drainage easements. Those areas tied to NPDES should be considered mandatory.

[Operational planning Cagories](#)

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,569,291	\$2,142,880	\$704,534	\$1,732,423	\$0	\$1,732,423
Benefits	\$441,209	\$814,772	\$199,778	\$659,873	\$0	\$659,873
Allowances	\$263	\$0	\$220	\$0	\$0	\$0
Overtime/Comp Time	\$91,184	\$106,000	\$36,869	\$65,000	\$0	\$65,000
Supplies	\$168,792	\$201,700	\$91,761	\$202,600	\$0	\$202,600
Temporary Services	\$392,914	\$401,275	\$287,821	\$484,504	\$0	\$484,504
Professional Services	\$110,389	\$130,000	\$203,389	\$96,500	\$0	\$96,500
Travel and Training	\$925	\$0	\$172	\$0	\$0	\$0
Other Services	\$1,422,129	\$1,671,148	\$521,759	\$1,486,797	\$0	\$1,486,797
Internal Charges	\$98,726	\$141,662	\$70,983	\$239,194	\$0	\$239,194
Transfers	\$2,514	\$0	\$24,789	\$30,000	\$0	\$30,000
Capital Expenditures	\$0	\$0	\$442	\$0	\$0	\$0
Total:	\$4,298,336	\$5,609,437	\$2,142,517	\$4,996,891	\$0	\$4,996,891

Road Operations

Program Summary

Roadway/Shoulder Maintenance

This program provides for the review, approval and inspection of utility work within County right-of-way.

Operational planning Cagories

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$1,610,885	\$1,394,784	\$770,695	\$1,439,210	\$0	\$1,439,210
Benefits	\$445,324	\$475,746	\$224,274	\$528,151	\$0	\$528,151
Allowances	\$4,354	\$0	\$3,179	\$0	\$0	\$0
Overtime/Comp Time	\$196,236	\$132,350	\$115,468	\$219,000	\$0	\$219,000
Supplies	\$2,869,433	\$2,526,000	\$1,841,398	\$2,878,100	\$0	\$2,878,100
Temporary Services	\$160,728	\$215,500	\$64,896	\$130,700	\$0	\$130,700
Professional Services	\$1,096,846	\$1,503,700	\$315,965	\$1,005,653	\$0	\$1,005,653
Travel and Training	\$511	\$200	\$0	\$0	\$0	\$0
Other Services	\$1,314,745	\$1,640,400	\$629,516	\$1,230,320	\$12,460	\$1,242,780
Internal Charges	\$291,212	\$380,380	\$190,286	\$457,114	\$0	\$457,114
Transfers	\$64	\$0	\$1,071	\$0	\$0	\$0
Capital Expenditures	\$3,231	\$0	\$548	\$0	\$0	\$0
<u>Total:</u>	<u>\$7,993,569</u>	<u>\$8,269,060</u>	<u>\$4,157,296</u>	<u>\$7,888,248</u>	<u>\$12,460</u>	<u>\$7,900,708</u>

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

5500 Gallon Oil Transport Tank 1012-632-01

We would use this transport tank to enable us to seal roads at an earlier time of year, which is not currently possible due to the lack of equipment. We do have access to a treatment plant truck that currently is used only to haul biosolids. We can pull the tank with this truck which will increase the usage of the truck.

1012-632-542323-Snivey Patching

\$12,460

0.00

\$0

BUDGET ADJUSTMENTS TOTAL:

\$12,460

0.00

\$0

Roads Operations Administration**Department Summary**

This program consolidates all the support activities of the Operations Division with centrally located Administrative services. The team includes clerical support and management staff. Services provided are recaptured and identified through a cost alloca

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Operations Administration	\$1,620,771	\$755	\$4,297	\$0	\$0	\$0
<u>Total:</u>	<u>\$1,620,771</u>	<u>\$755</u>	<u>\$4,297</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Expenditures By Obj. Category

Salaries, Regular	\$780,723	\$755	\$0	\$0	\$0	\$0
Benefits	\$162,851	\$0	\$0	\$0	\$0	\$0
Overtime/Comp Time	\$5,571	\$0	\$0	\$0	\$0	\$0
Supplies	\$67,490	\$0	\$3	\$0	\$0	\$0
Temporary Services	\$17,517	\$0	\$3,996	\$0	\$0	\$0
Professional Services	\$138,348	\$0	\$0	\$0	\$0	\$0
Travel and Training	\$22,561	\$0	\$0	\$0	\$0	\$0
Other Services	\$222,879	\$0	\$298	\$0	\$0	\$0
Internal Charges	\$118,820	\$0	\$0	\$0	\$0	\$0
Transfers	\$74	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$83,937	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$1,620,771</u>	<u>\$755</u>	<u>\$4,297</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Roads Operations Administration

Program Summary

Operations Administration

In 2003, this department will be consolidated with Public works Administration.

Operational planning Cagories

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$780,723	\$755	\$0	\$0	\$0	\$0
Benefits	\$162,851	\$0	\$0	\$0	\$0	\$0
Overtime/Comp Time	\$5,571	\$0	\$0	\$0	\$0	\$0
Supplies	\$67,490	\$0	\$3	\$0	\$0	\$0
Temporary Services	\$17,517	\$0	\$3,996	\$0	\$0	\$0
Professional Services	\$138,348	\$0	\$0	\$0	\$0	\$0
Travel and Training	\$22,561	\$0	\$0	\$0	\$0	\$0
Other Services	\$222,879	\$0	\$298	\$0	\$0	\$0
Internal Charges	\$118,820	\$0	\$0	\$0	\$0	\$0
Transfers	\$74	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$83,937	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$1,620,771</u>	<u>\$755</u>	<u>\$4,297</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Solid Waste Fund

Department Summary

Solid Waste staff manage the recycling, reuse, and disposal of the County's solid waste stream. They work to reduce waste stream volume and toxicity through recycling, reuse, and disposal programs and through education.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
Residential Recycling Collection	\$141,585	\$0	\$0	\$0	\$0	\$0
Solid Waste Closure Fund	\$809,473	\$1,532,476	\$33,704	\$1,532,476	\$0	\$1,532,476
Waste Reduction and Disposal Program	\$3,087,614	\$5,964,057	\$3,134,757	\$3,297,963	\$712,114	\$4,010,077
<u>Total:</u>	<u>\$4,038,672</u>	<u>\$7,496,533</u>	<u>\$3,168,461</u>	<u>\$4,830,439</u>	<u>\$712,114</u>	<u>\$5,542,553</u>

Expenditures By Obj. Category

Salaries, Regular	\$913,001	\$888,544	\$485,070	\$1,026,880	-\$28,018	\$998,862
Benefits	\$201,320	\$279,858	\$109,830	\$318,640	-\$14,859	\$303,781
Overtime/Comp Time	\$26,175	\$29,500	\$14,588	\$30,000	\$0	\$30,000
Supplies	\$86,198	\$78,300	\$49,773	\$265,150	\$0	\$265,150
Temporary Services	\$39,925	\$64,720	\$49,432	\$70,600	\$0	\$70,600
Professional Services	\$1,115,023	\$1,732,996	\$1,112,532	\$1,095,179	\$422,866	\$1,518,045
Travel and Training	\$27,566	\$23,450	\$12,412	\$37,910	\$0	\$37,910
Other Services	\$1,103,555	\$1,872,764	\$164,439	\$1,779,794	\$0	\$1,779,794
Internal Charges	\$176,909	\$215,966	\$80,225	\$202,286	\$0	\$202,286
Transfers	\$283,483	\$2,310,435	\$1,082,085	\$4,000	\$261,000	\$265,000
Debt Service and Interest	\$52,575	\$0	\$8,075	\$0	\$0	\$0
Capital Expenditures	\$12,942	\$0	\$0	\$0	\$71,125	\$71,125
<u>Total:</u>	<u>\$4,038,672</u>	<u>\$7,496,533</u>	<u>\$3,168,461</u>	<u>\$4,830,439</u>	<u>\$712,114</u>	<u>\$5,542,553</u>

Solid Waste Fund**Staffing Roster**

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Engineering Svc Mgr II	1	SOL0001.Engineering Svc Mgr II		Largent, Anita C
Operational	Waste Reduction Specialist	1	SOL0002.Waste Reduction Specialist	6	Davis, Michael T
Operational	Office Assistant III	1	SOL0003.Office Assistant III	6	Newman, Susan M
Operational	Waste Reduction Specialist	1	SOL0004.Waste Reduction Specialist	6	DuBois, Peter J
Operational	Waste Reduction Specialist	1	SOL0005.Waste Reduction Specialist	6	Guttridge, Robert E
Operational	Waste Reduction Specialist	1	SOL0006.Waste Reduction Specialist	6	Mansfield, James E
Operational	Waste Reduction Specialist	1	SOL0007.Waste Reduction Specialist	6	Patterson, Robert A
Operational	Waste Reduction Specialist	1	SOL0008.Waste Reduction Specialist	6	Fisher, Sally A
Operational	Office Assistant II	1	SOL0009.Office Assistant II	6	Berg, JoAnne
		<u>9</u>			

Solid Waste Fund

Program Summary

Residential Recycling Collection

This program covers expenses and revenues related to residential recycling collection contracts which serve urban unincorporated Clark County and the City of Battle Ground. Contractors provide curbside recycling collection to single-family residences and multi-family residences. The contractors bill customers directly, plus receive a payment for each ton of recyclables collected, from the revenues from sale of recyclables collected.

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Local

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$3,905	\$0	\$0	\$0	\$0	\$0
Other Services	\$101,680	\$0	\$0	\$0	\$0	\$0
Transfers	\$36,000	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$141,585</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Solid Waste Fund

Program Summary

Solid Waste Closure Fund

This is a Solid Waste Closure Fund

Operational planning Cagories

Purpose:

Scope:

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Other Services	\$809,473	\$1,532,476	\$33,704	\$1,532,476	\$0	\$1,532,476
<u>Total:</u>	<u>\$809,473</u>	<u>\$1,532,476</u>	<u>\$33,704</u>	<u>\$1,532,476</u>	<u>\$0</u>	<u>\$1,532,476</u>

Solid Waste Fund

Program Summary

Waste Reduction and Disposal Program

This program includes planning, implementing and administering the County's overall regional solid waste reduction, recycling and disposal system. A key component of this program is administration of the County's 20-year contract with Columbia Resource Company for solid waste recycling, transfer and disposal services. Other disposal-related activities include providing for the proper management of special and problem wastes; overseeing closure, post-closure and cleanup activities at the Lechner Landfill and other former disposal sites; and overseeing and implementing certain moderate risk waste activities including the household hazardous waste program. Waste reduction and recycling activities include contract management and coordination of the single-family, multi-family and yard debris recycling collection programs, development of a rural recycling program, implementation of a commercial recycling and technical assistance program, promotion of home composting through the Master Composters program, implementation of a school-based waste reduction/recycling education program, and promotion of waste reduction/recycling opportunities through community outreach activities. Regional coordination activities include involvement in a variety of interagency local, state and inter-state cooperative planning and coordinating efforts on legal and operational issues.

[Operational planning Categories](#)

Purpose: Essential

Scope: Local

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$913,001	\$888,544	\$485,070	\$1,026,880	-\$28,018	\$998,862
Benefits	\$201,320	\$279,858	\$109,830	\$318,640	-\$14,859	\$303,781
Overtime/Comp Time	\$26,175	\$29,500	\$14,588	\$30,000	\$0	\$30,000
Supplies	\$86,198	\$78,300	\$49,773	\$265,150	\$0	\$265,150
Temporary Services	\$39,925	\$64,720	\$49,432	\$70,600	\$0	\$70,600
Professional Services	\$1,111,118	\$1,732,996	\$1,112,532	\$1,095,179	\$422,866	\$1,518,045
Travel and Training	\$27,566	\$23,450	\$12,412	\$37,910	\$0	\$37,910
Other Services	\$192,402	\$340,288	\$130,735	\$247,318	\$0	\$247,318
Internal Charges	\$176,909	\$215,966	\$80,225	\$202,286	\$0	\$202,286
Transfers	\$247,483	\$2,310,435	\$1,082,085	\$4,000	\$261,000	\$265,000
Debt Service and Interest	\$52,575	\$0	\$8,075	\$0	\$0	\$0
Capital Expenditures	\$12,942	\$0	\$0	\$0	\$71,125	\$71,125
Total:	\$3,087,614	\$5,964,057	\$3,134,757	\$3,297,963	\$712,114	\$4,010,077

BUDGET ADJUSTMENTS:

		Expenditure	FTE	Revenue
Additional OA Support	1012.522.02	We are trying to address a long standing staffing shortage by adding an additional Office Assistant to the Transportation and Administration staffs. We propose achieving this by converting an existing project position to a regular position to be funded from within existing baseline budget. This would be accomplished by using budget for temporary employment services and from savings in digital imaging overhead costs as a result of imaging becoming a county-wide service. The FTE for this position would be harvested from other Public Works activities with no identified need for that identified FTE (see attached OA FTE recap) This employee would relieve the existing transportation OA of front desk duties (16 hours): the balance of the hours would be spent in support of digital imaging.		
4014-533-537111-Administration/General		-\$42,877	-0.40	\$0
Compost Demonstration Site	4014.533.12	The Clark County Fairgrounds does not have an area set aside for composting. This is a site that could be used as a pilot to actively compost horse manure, food waste and other onsite organics and as a demonstration site to provide education and information on composting. This pilot would evaluate processes and identify models for systems that could be duplicated by Clark County residents in their own homes. This demonstration site would be developed with the outside assistance of a professional consultant selected through the RFP process.		
4014-533-537111-Administration/General		\$35,000	0.00	\$0
English Pit Landfill Monitorin	4014.533.09	The request will help protect human health and the environment by monitoring landfill gas and groundwater near the closed English Pit Landfill. A contract is in place with SCS Engineers to provide these services.		

English Pit Landfill Monitorin	4014.533.09	The request will help protect human health and the environment by monitoring landfill gas and groundwater near the closed English Pit Landfill. A contract is in place with SCS Engineers to provide these services.			
4014-533-537111-Administration/General			\$35,000	0.00	\$0
Environ. Manage. System Audit	4014.533.15	Clark County, Washington is one of nine communities nationwide selected to participate in Environmental Management System (EMS) training being provided by Global Environmental and Technology Foundation (GETF) through a grant from the United States Environmental Protection Agency. Clark County expects to be ready for our ISO 14001 registration audit in 2006 conducted by a third party auditor, a registrar. ISO 14001 registration documents that Clark County fully conforms to the 17 requirements of the environmental management standard. As a result, Clark County can realize significant benefits in terms of improved environmental performance, including but not limited to environmental compliance, prevention of pollution, increased operational efficiency, and improved relations with regulator agencies.			
4014-533-537111-Administration/General			\$8,000	0.00	\$0
Environmental Newsletter	4014.533.02	Solid Waste has received a Supplemental Coordination Prevention Grant from the Department of Ecology for an electronic environmental newsletter targeted to businesses and industry. Solid Waste is always looking for new, innovative and cost effective ways to work with the business community and deliver messages on waste reduction, environmental management, pollution prevention and recycling. The business to business model is preferred as businesses tend to respond positively. A regular electronic newsletter developed in partnership with business community representatives will be a cost effective, convenient avenue to reach Clark County businesses and industry on environmental issues and stories (regulatory and non-regulatory). The preliminary responses from potential partners like the Port of Vancouver, the Columbia River Economic Development Council and the Greater Vancouver Chamber of Commerce have all been positive. That is important because we would like to create a newsletter not only for the local business community but with the local business community. This will be a quarterly electronic newsletter. The grant will cover 75% of the costs for the newsletter and the Solid Waste fund will contribute 25%. The initial grant funding will be used to contract professional services to design and develop a newsletter template. Businesses, organizations such as the Chamber, Economic Development, the Port, as well as, LINC will contribute articles. A governing group will be established to develop the processes for compiling and distributing this newsletter. This group will also implement processes whereas the newsletter will continue after the grant funds have been dispersed.			
4014-533-537111-Administration/General			\$19,366	0.00	\$0
Food Waste Composting Project	4014.533.01	Clark County has been awarded a Supplemental Coordinated Prevention Grant to cover the costs of 75% of the project. The goal of this project is to demonstrate and serve as a model for on-site food waste composting at small to medium size institutions. Plans are for the project to be located at Battle Ground High School. Clark County Solid Waste Programs shall coordinate and cooperate with several agencies and businesses to ensure timely and efficient progress of the project. The other entities include Clark County school districts, County Commissioners, Waste Connections (G Certified Hauler), Clark County Health Department, and regulatory agencies (Ecology). Solid Waste staff shall contract with a compost engineering manufacturer to deliver and install the compost system. Solid Waste staff and school district personnel shall develop an operation plan, agreements with food service providers and end users. Solid Waste staff shall ensure that the compost training is conducted, student involvement is included in the operation plan and maintenance schedules are included.			
4014-533-537111-Administration/General			\$35,625	0.00	\$0
HP Laser Jet Printer	4014.533.08	The Solid Waste Program current has a HP Laser Jet 5 si printer that supports six staff. This printer is older and experienced excessive down time during this past year. This decision package is for replacement of this printer.			
4014-533-537111-Administration/General			\$2,500	0.00	\$0
Health Dept Enforcement Transf	4014.533.06	The County Health Department provides code enforcement for the County's solid waste system. This provides funding by the Solid Waste Fund for such activities conducted by the Health Department. This funding was approved for 2003/2004 and is being requested as a continuation for 2005/2006. The proposed \$125,000/year will be utilized by the Health Department to investigate illegal			

Health Dept Enforcement Transf 4014.533.06

The County Health Department provides code enforcement for the County's solid waste system. This provides funding by the Solid Waste Fund for such activities conducted by the Health Department. This funding was approved for 2003/2004 and is being requested as a continuation for 2005/2006. The proposed \$125,000/year will be utilized by the Health Department to investigate illegal dumping activities and site inspections of solid waste facilities located within Clark County.

\$250,000 0.00 \$0

4014-533-537111-Administration/General

Natural Yard & Debris Outreach 4014.533.13

The Master Gardener program at WSU currently provides education and volunteer training on gardening techniques. Solid Waste proposes to partner with the Master Gardener program to provide community education and outreach for natural yards and gardens. The Master Gardener program will provide six seminars on pesticide-free lawn care maintenance; incorporate natural lawn and garden care into their Master Gardener training; and have a specialized pool of MG volunteers help with natural lawn and garden public outreach. In addition, they will develop a natural yard and garden publication.

\$16,000 0.00 \$0

4014-533-537111-Administration/General

Paint Can Crusher 4014.533.07

Clark County Solid Waste currently contracts with Columbia Resource Company to provide a fixed moderate risk waste collection center. This facility is located at the West Van Transfer Station. The County is responsible to the disposal costs of all waste collected at this facility. As part of the collection process at the fixed facilities, quart size and smaller containers of oil base paint are being loose packed into 55-gallon drums for transport (loose pack drums are recycled as alternative fuel at \$115 a drum). Gallon and larger size containers are being opened and the paint bulked into 55-gallon drums for transport (loose pack drums are recycled as alternative fuel at \$180 a drum). It is much cheaper to transport as bulk since 6 (or more) loose pack drums can be bulked into a single bulk drum. The reason the quarts and smaller containers are loose packed is because of the labor involved in opening the smaller containers.

The county had purchased a used paint crusher 5-years ago from Metro to help in bulking paint; the crusher is no longer performing adequately to crush the containers (the crushed containers from the bulk drums are recycled; the loose pack containers are not).

A new can crusher that is capable of crushing half-pints to 6-gallon containers, captures Volatile Organic Compounds (VOCs), provide automatic ejection of crushed containers and contains self-contained explosion proof controls and power supplies costs approximately \$21,000 to \$33,000 (depending on options). The cost of the crusher could be recouped in 1 to 1 ½ years; the additional benefit to health and safety from the vapor collection system would be felt immediately.

The Washington State Coordinative Prevention Grant (CPG) Program allows capital purchase costs to be covered under the CPG (it is a 25%/75% match grant). The County's cost is estimated from \$5,250 to \$8,250.

\$33,000 0.00 \$0

4014-533-537111-Administration/General

Recycling Directory 4014.533.10

A major component of the Solid Waste program is to provide education and information to the public on waste reduction, recycling and pollution prevention. A Recycling Directory is a key tool in providing and distributing this information. The program has previously developed such a directory but the PW PIO feels that this publication needs to be updated. This update is being planned in coordination with the diminished inventory of the current publication.

\$14,500 0.00 \$0

4014-533-537111-Administration/General

SW Management Plan Update 4014.533.11

All counties are required to prepare a 20-year Comprehensive Solid Waste Management Plan. This plan must be reviewed at least every five years. The current Clark County SWMP was updated effective 12/2002; therefore, the five-year update should be completed by 12/2007. However, the approval process for such an update will take 12 months so the actual work of reviewing and writing the update will occur in 2006. This request is for funds to cover the cost of hiring a consultant and associated legal counsel for this project. Such expenses are eligible for reimbursement under the State Coordinated Prevention Grant.

\$25,000 0.00 \$0

4014-533-537111-Administration/General

School Grant Program	4014.533.14	Environmental Learning Sites have been established at several schools in Clark County. For staff to work through each site is highly time consuming. By providing teacher workshops and "seed money", multiple sites can be developed concurrently by individual schools reducing the staff time needed to assist each one and creating more ownership in the individual school for their site.			
4014-533-537111-Administration/General			\$20,000	0.00	\$0
Transfer to EIC	4014.533.05	This funding provides a continuation of the Environmental Information Cooperative (EIC). The EIC is a cooperative effort with other agencies to provide an efficient means of creating and delivering teacher workshops, school presentations and general public education on all environmental topics.			
4014-533-537111-Administration/General			\$95,000	0.00	\$0
Transfer to Master Composter	4014.533.04	This funding provides a continuation of the Master Composter/Recycler programThe Master Composter/Recycler program is an extension of our public education programs in the area of composting, vermicomposting and recycling.			
4014-533-537111-Administration/General			\$130,000	0.00	\$0
Yard Debris Chipping Events	4014.533.03	Clark County has been awarded a Supplemental Coordinated Prevention Grant to cover the costs of 75% of this project. The goal of this project is to have twelve satellite yard debris chipping events per year. This would be two events per year for each of the County's four communities which are more than fifteen miles from the nearest yard debris facility. Chipping events would also be available to neighborhood associations in the unincorporated area. Solid Waste projects a total of twelve events per year. The costs will be for the contracted services of equipment and labor.			
4014-533-537111-Administration/General			\$36,000	0.00	\$0
BUDGET ADJUSTMENTS TOTAL:			\$712,114	-0.40	\$0

Wastewater - Operations

Department Summary

Treatment Plant staff work to provide safe and environmentally sound waste water treatment services of Clark County serviced by Hazel Dell Sewer District and the City of Battle Ground.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
Salmon Creek Wastewater Treatment Plant (SCWWTP)	\$13,489,765	\$16,275,185	\$8,291,839	\$4,611,393	\$9,119,674	\$13,731,067
<u>Total:</u>	<u>\$13,489,765</u>	<u>\$16,275,185</u>	<u>\$8,291,839</u>	<u>\$4,611,393</u>	<u>\$9,119,674</u>	<u>\$13,731,067</u>

Expenditures By Obj. Category

Salaries, Regular	\$1,177,830	\$1,320,487	\$694,366	\$1,337,885	-\$13,734	\$1,324,151
Benefits	\$291,803	\$433,696	\$168,926	\$497,466	\$5,161	\$502,627
Overtime/Comp Time	\$36,543	\$40,200	\$17,974	\$38,700	\$0	\$38,700
Supplies	\$360,563	\$666,220	\$230,550	\$620,400	\$47,700	\$668,100
Temporary Services	\$0	\$0	\$2,313	\$0	\$0	\$0
Professional Services	\$175,102	\$390,395	\$118,891	\$367,400	\$0	\$367,400
Travel and Training	\$18,798	\$40,850	\$19,238	\$41,350	\$0	\$41,350
Other Services	\$1,338,362	\$1,292,899	\$699,343	\$1,302,756	\$94,200	\$1,396,956
Internal Charges	\$237,415	\$185,612	\$92,806	\$234,242	\$0	\$234,242
Transfers	\$9,824,577	\$11,838,826	\$6,235,856	\$154,194	\$8,951,347	\$9,105,541
Capital Expenditures	\$28,772	\$66,000	\$11,576	\$17,000	\$35,000	\$52,000
<u>Total:</u>	<u>\$13,489,765</u>	<u>\$16,275,185</u>	<u>\$8,291,839</u>	<u>\$4,611,393</u>	<u>\$9,119,674</u>	<u>\$13,731,067</u>

Wastewater - Operations**Staffing Roster**

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Wastewater Operations Manager	1	SEW0001.Wastewater Operations Manager		Hust, Melody K
Operational	Wastewater Operator III	1	SEW0002.Wastewater Operator III	3	Bashkatov, Dmitriy V
Operational	Solids Program Coordinator	1	SEW0004.Solids Program Coordinator	5	Ganson, Gregory P
Operational	Wastewater Operator III	1	SEW0006.Wastewater Operator III	5	Hunter, Alan M
Operational	Wastewater Maint Leadworker	1	SEW0007.Wastewater Maint Leadworker	5	Bloemke, Monte R
Operational	Laboratory Analyst	1	SEW0008.Laboratory Analyst	5	Oefler, Claus P
Operational	Wastewater Maint Leadworker	1	SEW0009.Wastewater Maint Leadworker	4	Scott, Timothy L
Operational	Wastewater Operator III	1	SEW0010.Wastewater Operator III	4	Longshore, Don T
Operational	Office Assistant II	1	SEW0011.Office Assistant II	6	Freer, Claire H
Operational	Wastewater Operator III	1	SEW0012.Wastewater Operator III	5	Huber, Randy A
Operational	Wastewater Operations Ldwrkr	1	SEW0013.Wastewater Operations Ldwrkr	4	Collie, Jon B
Operational	Wastewater Maintenance Tech II	1	SEW0015.Wastewater Maintenance Tech II	5	Welch, Jeffrey P
Operational	Office Assistant III	1	SOL0003.Office Assistant III	6	Newman, Susan M
Operational	Wastewater Maintenance Tech I	1	SEW0003.Wastewater Maintenance Tech I	1	

14

Wastewater - Operations

Program Summary

Salmon Creek Wastewater Treatment Plant (SCWWTP)

This program (Fund 4580) is responsible for the operation and maintenance activities of the County's Salmon Creek Wastewater treatment plant, the 36th Avenue Pump Station and County-owned regional interceptor lines.

Operational planning Categories

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,177,830	\$1,320,487	\$694,366	\$1,337,885	-\$13,734	\$1,324,151
Benefits	\$291,803	\$433,696	\$168,926	\$497,466	\$5,161	\$502,627
Overtime/Comp Time	\$36,543	\$40,200	\$17,974	\$38,700	\$0	\$38,700
Supplies	\$360,563	\$666,220	\$230,550	\$620,400	\$47,700	\$668,100
Temporary Services	\$0	\$0	\$2,313	\$0	\$0	\$0
Professional Services	\$175,102	\$390,395	\$118,891	\$367,400	\$0	\$367,400
Travel and Training	\$18,798	\$40,850	\$19,238	\$41,350	\$0	\$41,350
Other Services	\$1,338,362	\$1,292,899	\$699,343	\$1,302,756	\$94,200	\$1,396,956
Internal Charges	\$237,415	\$185,612	\$92,806	\$234,242	\$0	\$234,242
Transfers	\$9,824,577	\$11,838,826	\$6,235,856	\$154,194	\$8,951,347	\$9,105,541
Capital Expenditures	\$28,772	\$66,000	\$11,576	\$17,000	\$35,000	\$52,000
Total:	\$13,489,765	\$16,275,185	\$8,291,839	\$4,611,393	\$9,119,674	\$13,731,067

BUDGET ADJUSTMENTS:

		Expenditure	FTE	Revenue
Additional OA Support	1012.522.02	We are trying to address a long standing staffing shortage by adding an additional Office Assistant to the Transportation and Administration staffs. We propose achieving this by converting an existing project position to a regular position to be funded from within existing baseline budget. This would be accomplished by using budget for temporary employment services and from savings in digital imaging overhead costs as a result of imaging becoming a county-wide service. The FTE for this position would be harvested from other Public Works activities with no identified need for that identified FTE (see attached OA FTE recap) This employee would relieve the existing transportation OA of front desk duties (16 hours): the balance of the hours would be spent in support of digital imaging.		
4580-533-535819-Tr Plnt Admin		-\$47,293	-0.50	\$0
Aeration Basin #5 Repairs	4580-533-06	We need to prove to the Washington DOE that Aeration Basin #5 is a workable component in the plant process. The basin has been part of the plant for 5+ years. We tried making it run as part of our process years ago and were unable to, so it was taken off line and not used. DOE has told us we must prove to them that it is 100% reliable in order for them to issue us our NPDES permit (DOE uses the basin volume in the calculation of our treatment capacity). In order to make it work we need to replace the existing stone diffusers with an elastomer diffuser that will prevent water from entering the network. There are over 1500 individual diffusers in the basin, and we propose to make this an in-house project. The approximate cost for the new diffusers will be \$11,966.		
		Two additional dissolved oxygen (DO) probes need to be added for improved process control. 6 additional DO probes need to be purchased to replace existing ones. Four (4) automated control valves will replace manual control valves on the zonal air headers in AB #5. The Oxidation Reduction Potential (ORP) analyzer will be used for measuring the Oxidation Reduction Potential of various flows throughout the plant; this allows a new baseline approach to process control. These items were suggested by DOE personnel. Approximate cost for these items is \$20,760.		
4580-533-597583-Transfer Out To 4583		\$32,726	0.00	\$0
Front End Loader Rental	4580-533-05	We are asking to increase our equipment rental budget for 2005/2006, to allow us to rent a front end loader more often to meet the need for hauling biosolids. In the past we have budgeted for two (2) biosolids haul outs per year. In 2003 we started hauling biosolids three times a year (May, July & late September). This was necessitated by lack of biosolids storage during the rainy months.		

Front End Loader Rental	4580-533-05	We are asking to increase our equipment rental budget for 2005/2006, to allow us to rent a front end loader more often to meet the need for hauling biosolids. In the past we have budgeted for two (2) biosolids haul outs per year. In 2003 we started hauling biosolids three times a year (May, July & late September). This was necessitated by lack of biosolids storage during the rainy months.			
4580-533-535814-Tr Plnt Sludge Mgmnt			\$15,000	0.00	\$0
Fund 4583 R & R Fund	4580-533-03	This request is a continuation of a program started two years ago to increase funds within the Repair and Replacement Fund 4583. The current draft facilities plan for the Salmon Creek Wastewater System is recommending a schedule of contributions from the 4580 fund balance to the R&R program. This schedule entails a \$50,000 transfer in the 2005/06 budget term and thereafter a \$50,000 transfer per year until the desired R&R balance is attained. As such, this package request is submitted for the amount of \$50,000.			
4580-533-597583-Transfer Out To 4583			\$50,000	0.00	\$0
HDSD Admin & Management	4580-533-08	This is a baseline adjustment request to reflect those normal operating costs that were not included in the baseline calculation, but are ongoing expenses. Plant Operating administrative services from HDSD: \$27,400 for the years 2005/2006 for administrative charges from the HDSD for support services. This is predominantly the services and expenses for John Peterson in assistance of the daily operations of the treatment plant and DOE permitting activities. Industrial Pretreatment Program:\$210,700 for the years 2005/2006. This cost reflects the Industrial Pretreatment program administered by the HDSD.			
		Total baseline adjustment request is \$238,100.			
4580-533-535111-Admin./Treatment Plant			\$238,100	0.00	\$0
I-NET Fiber Optic Installation	4580-533-12	The I-NET fiber optic network transmission cabling is needed for increased reliability and greater bandwidth for our growing data network. The installation and construction of the I-NET fiber would be completed under contract with our local telecom provider, in this case Comcast. The I-NET would extend from our site and tie into the county's I-NET framework. Costs for this project have been quoted to and routed through Mike Vidito with OBIS.			
4580-533-535815-Tr Plnt Fac Maint			\$47,700	0.00	\$0
Maintenance & Equip. Requests	4580-533-13	We would like to purchase additional cyclone fencing to finish fencing down the access road. In the last budget cycle we budgeted for cyclone fencing at the top of our access road in an attempt to keep teenagers and vandals off the plant grounds. With the continued building boom on the east side of our access road, we are currently experiencing 4-wheel drive vehicles entering our plant from the force main & interceptor lines roads. They use these roads to enter the plant by the access gate at the administration building maintenance shop. This would be one of the vulnerabilities that we would have identified in our VSAT program (Vulnerability Self-Assessment Training). We would like to solve the possibility of any problems before they occur. We are requesting \$30,000 to finish the fencing.			
		Also, we would like to purchase a supply of stainless and aluminum material for stock. We have many projects that require this type of material, and buying in small pieces is very expensive & time consuming. If we could order on a larger scale, we would save money and time. We are requesting \$5000 for metal stock.			
4580-533-594357-Constr Ineligible			\$35,000	0.00	\$0
Permit Fees	4580-533-07	This request is to ensure that there are enough funds budgeted to pay the many permit fees we receive. The baseline amount for permits in the 2003/2004 budget falls short of the need to cover two years worth of filing, recording & permit fees including our NPDES Permit, storm water permit, biosolids permit, Fire Code permit, SWCAA permit, elevator permits, Clark County Clean Water Program fees, and other misc. permits and fees associated with our business, therefore we are asking for an additional \$20,000 in budget.			
4580-533-535819-Tr Plnt Admin			\$20,000	0.00	\$0
Plant Computer Network Equip.	4580-533-11	The Plant's computer network hardware is at its life expectancy. This request is to replace the network hubs at the plant office as well as hubs at three other locations connected via fiber. This will additionally increase bandwidth, throughput, and speed. The new hardware will allow off-site monitoring by Information Technology of the network health and status. New equipment is			

Plant Computer Network Equip. 4580-533-11

The Plant's computer network hardware is at its life expectancy. This request is to replace the network hubs at the plant office as well as hubs at three other locations connected via fiber. This will additionally increase bandwidth, throughput, and speed. The new hardware will allow off-site monitoring by Information Technology of the network health and status. New equipment is needed before a complete system failure.

4580-533-597583-Transfer Out To 4583

\$18,029 0.00 \$0

Repair & Replacement Projects 4580-533-10

There are a variety of projects that need to be undertaken to ensure plant maintenance is kept at optimum levels. They are as follows:

Add isolation valves (W1, W2 and W3) throughout the plant at each building 8 buildings, each with three buried valves less than 6 for ease of repair and maintenance. (CH2MHill estimate - \$21,000)

A fix to make it so the existing 6 electrical vaults throughout the plant do not fill up with water. This project would be in conjunction with the W1, W2 and W3 isolation valve project as there will be a backhoe required. The vaults would require additional gravel, piping to move the water to the bio-swale and sump pumps. (CH2MHill estimate - \$36,000)

Adding a second non-potable water strainer in the non-potable water bypass line. (CH2MHill estimate - \$10,000)

Installation of a second heat exchanger. (CH2MHill estimate - \$50,000)

Replace concentrator portion of the scum concentrator, including a new heating system (NOT electric). Provide a larger suction opening to a new concentrator scum pump. Provide a bypass around the scum concentrator to the digesters. (Plant estimate - \$10,000)

4580-533-597583-Transfer Out To 4583

\$127,000 0.00 \$0

Sewer Funds Debt Service 4580-533-02

Since 1986, approximately \$72,160,000 worth of improvements to the sewer infrastructure has been funded through general obligation bonds, sewer revenue bonds, and Public Works Trust Fund loans. Debt service schedules have been established and supply the documentation for this request. Total debt service obligations for the 2003-2004 budget term are \$9,250,155.66.

4580-533-597082-Transfer Out To 4082/3082

\$8,485,492 0.00 \$0

Supported Employment Position 4580-533-09

In the 2003-2004 biennium we hired a supported employment program employee as part of a pilot program. Due to the pilot program status of this employee we are seeking to convert the position from project to regular status based on the success of the program.

4580-533-535812-Tr Plnt Prev Maint

\$38,720 0.50 \$0

Utility Cost Increase 4580-533-04

Clark Public Utilities and Northwest Natural Gas were contacted to determine the increase in utility costs for the next biennium. Mick Shutt of Clark Public Utilities said to expect a 5% increase in utility rates for both 2005 and 2006. Onita King of NW Natural Gas said to expect increases in natural gas rates of 15% in 2005 and 10% in 2006. This decision package is to account for projected increases in the next two years. It DOES NOT attempt to account for any additional costs associated with a new pump station at Kline Park.

4580-533-535815-Tr Plnt Fac Maint

\$59,200 0.00 \$0

BUDGET ADJUSTMENTS TOTAL:

\$9,119,674 0.00 \$0

Wastewater - Capital Improvements

Department Summary

This program (fund 4582) provides for planning, design and construction of capital expansion and improvement projects for the Salmon Creek Wastewater Treatment Plant, 36th Avenue Pump Station and regional interceptor sewer lines.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Salmon Creek Wastewater TX Plant Capital	\$7,746,763	\$10,079,884	\$7,391,707	\$0	\$40,549,302	\$40,549,302
<u>Total:</u>	<u>\$7,746,763</u>	<u>\$10,079,884</u>	<u>\$7,391,707</u>	<u>\$0</u>	<u>\$40,549,302</u>	<u>\$40,549,302</u>

Expenditures By Obj. Category

Supplies	\$0	\$0	\$8,848	\$0	\$0	\$0
Professional Services	\$0	\$3,674,000	\$1,164,004	\$0	\$3,326,000	\$3,326,000
Other Services	\$4,985,026	\$0	\$800,603	\$0	\$0	\$0
Transfers	\$1,685	\$267,884	\$274,847	\$0	\$426,300	\$426,300
Debt Service and Interest	\$2,736,722	\$0	\$2,590,653	\$0	\$0	\$0
Capital Expenditures	\$23,330	\$6,138,000	\$2,552,752	\$0	\$36,797,002	\$36,797,002
<u>Total:</u>	<u>\$7,746,763</u>	<u>\$10,079,884</u>	<u>\$7,391,707</u>	<u>\$0</u>	<u>\$40,549,302</u>	<u>\$40,549,302</u>

Wastewater - Capital Improvements

Program Summary

Salmon Creek Wastewater TX Plant Capital

This program (Fund 4582) is responsible for planning, designing, and constructing capital improvements at the Salmon Creek Wastewater treatment plant, the 36th Avenue Pump Station and County-owned regional interceptor lines, which handle wastewater from homes and businesses in the Hazel Dell, Battle Ground, Orchards, Meadow Glade, and Hockinson areas. This program ensures that there is sufficient treatment plant capacity to treat the flow coming to it currently and in the future as the community's population grows.

Operational planning Cagories

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$8,848	\$0	\$0	\$0
Professional Services	\$0	\$3,674,000	\$1,164,004	\$0	\$3,326,000	\$3,326,000
Other Services	\$4,985,026	\$0	\$800,603	\$0	\$0	\$0
Transfers	\$1,685	\$267,884	\$274,847	\$0	\$426,300	\$426,300
Debt Service and Interest	\$2,736,722	\$0	\$2,590,653	\$0	\$0	\$0
Capital Expenditures	\$23,330	\$6,138,000	\$2,552,752	\$0	\$36,797,002	\$36,797,002
Total:	\$7,746,763	\$10,079,884	\$7,391,707	\$0	\$40,549,302	\$40,549,302

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

Permit Fees 4580-533-07

This request is to ensure that there are enough funds budgeted to pay the many permit fees we receive. The baseline amount for permits in the 2003/2004 budget falls short of the need to cover two years worth of filing, recording & permit fees including our NPDES Permit, storm water permit, biosolids permit, Fire Code permit, SWCAA permit, elevator permits, Clark County Clean Water Program fees, and other misc. permits and fees associated with our business, therefore we are asking for an additional \$20,000 in budget.

4582-533-594357-Constr Ineligible

\$2 0.00 \$0

Phase IV Capital Improvements 4580-533-01

Improvement Phase IV of the County's waste water treatment system, originally scheduled to start in the year 2005 as planned in the Sewer Master Plan, has been moved up three years as the plant and related infrastructure are nearing capacity significantly faster than anticipated. Total project costs over a six year design and construction schedule are currently estimated at \$51,687,000. Of that amount, \$40,549,300 is scheduled for budget period 2005-2006 and \$12,627,000 for budget period 2007-2009. Recommended funding for 2005-2006 is \$702,300 from current Fund 4582 fund balance, \$9,991,000 capital contributions from the Hazel Dell Sewer District, and \$29,856,000 from Revenue Anticipation Notes.

Project components scheduled for 2005-2006 are a combination of pre-construction and construction activities for the multiple components of the Phase IV Improvements. A detailed listing of the specific activities and related costs and funding sources are available for review.

4582-533-594322-Administration Eligible

\$40,549,300 0.00 \$0

BUDGET ADJUSTMENTS TOTAL: **\$40,549,302** **0.00** **\$0**

Wastewater - Debt Service

Department Summary

This program (fund 4581) provides for debt service payments on revenue and general obligation bonds and Public Works Trust Fund loans applicable to capital projects for the Salmon Creek Wastewater Treatment Plant and related facilities.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
Salmon Creek Wastewater TX Plant Debt	\$341,516	\$8,941,512	\$0	\$0	\$8,485,497	\$8,485,497
<u>Total:</u>	<u>\$341,516</u>	<u>\$8,941,512</u>	<u>\$0</u>	<u>\$0</u>	<u>\$8,485,497</u>	<u>\$8,485,497</u>

Expenditures By Obj. Category

Other Services	-\$1,748,301	\$0	\$0	\$0	\$0	\$0
Transfers	\$341,517	\$0	\$0	\$0	\$0	\$0
Debt Service and Interest	\$1,748,300	\$8,941,512	\$0	\$0	\$8,485,497	\$8,485,497
<u>Total:</u>	<u>\$341,516</u>	<u>\$8,941,512</u>	<u>\$0</u>	<u>\$0</u>	<u>\$8,485,497</u>	<u>\$8,485,497</u>

Wastewater - Debt Service

Program Summary

Salmon Creek Wastewater TX Plant Debt

This program (Fund 4581) makes debt service payments on revenue and Public Works Trust Fund loans for capital expansion projects for the Salmon Creek Wastewater treatment plant and related facilities.

Operational planning Cagories

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Other Services	-\$1,748,301	\$0	\$0	\$0	\$0	\$0
Transfers	\$341,517	\$0	\$0	\$0	\$0	\$0
Debt Service and Interest	\$1,748,300	\$8,941,512	\$0	\$0	\$8,485,497	\$8,485,497
<u>Total:</u>	<u>\$341,516</u>	<u>\$8,941,512</u>	<u>\$0</u>	<u>\$0</u>	<u>\$8,485,497</u>	<u>\$8,485,497</u>

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

Sewer Funds Debt Service 4580-533-02

Since 1986, approximately \$72,160,000 worth of improvements to the sewer infrastructure has been funded through general obligation bonds, sewer revenue bonds, and Public Works Trust Fund loans. Debt service schedules have been established and supply the documentation for this request. Total debt service obligations for the 2003-2004 budget term are \$9,250,155.66.

4581-533-582350-Debt Redempt-PrinCIPal-Sewer

\$8,485,497

0.00

\$0

BUDGET ADJUSTMENTS TOTAL:

\$8,485,497

0.00

\$0

Wastewater - Design & Construction**Department Summary**

This program (fund 4082) provides for debt service payments on the Meadow Glade STEP sewer project and St. Johns interceptor project.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Salmon Creek Wastewater Collection Sys.	\$998,474	\$308,686	\$152,341	\$154,230	\$0	\$154,230
<u>Total:</u>	<u>\$998,474</u>	<u>\$308,686</u>	<u>\$152,341</u>	<u>\$154,230</u>	<u>\$0</u>	<u>\$154,230</u>

Expenditures By Obj. Category

Other Services	\$434,615	\$0	\$132,230	\$0	\$0	\$0
Internal Charges	\$3,384	\$36	\$18	\$36	\$0	\$36
Transfers	\$534,849	\$308,650	\$0	\$154,194	\$0	\$154,194
Debt Service and Interest	\$25,626	\$0	\$20,093	\$0	\$0	\$0
<u>Total:</u>	<u>\$998,474</u>	<u>\$308,686</u>	<u>\$152,341</u>	<u>\$154,230</u>	<u>\$0</u>	<u>\$154,230</u>

Wastewater - Design & Construction

Program Summary

Salmon Creek Wastewater Collection Sys.

This program (Fund 4082) makes payments applicable to the Meadow Glade STEP sewer project and St. Johns Interceptor general obligation bond.

Operational planning Cagories

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$0	\$0	\$0	\$0	\$0	\$0
Other Services	\$434,615	\$0	\$132,230	\$0	\$0	\$0
Internal Charges	\$3,384	\$36	\$18	\$36	\$0	\$36
Transfers	\$534,849	\$308,650	\$0	\$154,194	\$0	\$154,194
Debt Service and Interest	\$25,626	\$0	\$20,093	\$0	\$0	\$0
<u>Total:</u>	<u>\$998,474</u>	<u>\$308,686</u>	<u>\$152,341</u>	<u>\$154,230</u>	<u>\$0</u>	<u>\$154,230</u>

Wastewater - Replacement & Renovation

Department Summary

This program (fund 4583) provides for a source of dedicated funding for major emergency repairs and routine scheduled replacement of existing equipment and facilities for the Salmon Creek Wastewater Treatment Plant, 36th Avenue Pump Station and regional interceptor lines.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
Salmon Creek Wastewater Plant Replace	\$9,604	\$619,000	\$48,771	\$100,000	\$227,755	\$327,755
<u>Total:</u>	<u>\$9,604</u>	<u>\$619,000</u>	<u>\$48,771</u>	<u>\$100,000</u>	<u>\$227,755</u>	<u>\$327,755</u>
<u>Expenditures By Obj. Category</u>						
Supplies	\$2,071	\$0	\$0	\$0	\$18,029	\$18,029
Other Services	\$7,533	\$0	\$3,481	\$0	\$0	\$0
Capital Expenditures	\$0	\$619,000	\$45,290	\$100,000	\$209,726	\$309,726
<u>Total:</u>	<u>\$9,604</u>	<u>\$619,000</u>	<u>\$48,771</u>	<u>\$100,000</u>	<u>\$227,755</u>	<u>\$327,755</u>

Wastewater - Replacement & Renovation

Program Summary

Salmon Creek Wastewater Plant Replace

This program (Fund 4583) provides for major repairs and scheduled replacement of equipment and facilities at the Salmon Creek Wastewater treatment plant, 36th Avenue Pump Station and regional interceptor system. This program is distinct from routine maintenance and repair activities and from capital related expansion/upgrade improvements of the treatment plant and related facilities.

[Operational planning Categories](#)

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Supplies	\$2,071	\$0	\$0	\$0	\$18,029	\$18,029
Other Services	\$7,533	\$0	\$3,481	\$0	\$0	\$0
Capital Expenditures	\$0	\$619,000	\$45,290	\$100,000	\$209,726	\$309,726
Total:	\$9,604	\$619,000	\$48,771	\$100,000	\$227,755	\$327,755

BUDGET ADJUSTMENTS:

Aeration Basin #5 Repairs 4580-533-06

We need to prove to the Washington DOE that Aeration Basin #5 is a workable component in the plant process. The basin has been part of the plant for 5+ years. We tried making it run as part of our process years ago and were unable to, so it was taken off line and not used. DOE has told us we must prove to them that it is 100% reliable in order for them to issue us our NPDES permit (DOE uses the basin volume in the calculation of our treatment capacity). In order to make it work we need to replace the existing stone diffusers with an elastomer diffuser that will prevent water from entering the network. There are over 1500 individual diffusers in the basin, and we propose to make this an in-house project. The approximate cost for the new diffusers will be \$11,966.

Two additional dissolved oxygen (DO) probes need to be added for improved process control. 6 additional DO probes need to be purchased to replace existing ones. Four (4) automated control valves will replace manual control valves on the zonal air headers in AB #5. The Oxidation Reduction Potential (ORP) analyzer will be used for measuring the Oxidation Reduction Potential of various flows throughout the plant; this allows a new baseline approach to process control. These items were suggested by DOE personnel. Approximate cost for these items is \$20,760.

4583-533-594353-Const Engr Ineligible

\$32,726 0.00 \$0

Fund 4583 R & R Fund 4580-533-03

This request is a continuation of a program started two years ago to increase funds within the Repair and Replacement Fund 4583. The current draft facilities plan for the Salmon Creek Wastewater System is recommending a schedule of contributions from the 4580 fund balance to the R&R program. This schedule entails a \$50,000 transfer in the 2005/06 budget term and thereafter a \$50,000 transfer per year until the desired R&R balance is attained. As such, this package request is submitted for the amount of \$50,000.

4583-533-594350-Capital-Sewer Utilities

\$50,000 0.00 \$0

Plant Computer Network Equip. 4580-533-11

The Plant's computer network hardware is at its life expectancy. This request is to replace the network hubs at the plant office as well as hubs at three other locations connected via fiber. This will additionally increase bandwidth, throughput, and speed. The new hardware will allow off-site monitoring by Information Technology of the network health and status. New equipment is needed before a complete system failure.

4583-533-535815-Tr Plnt Fac Maint

\$18,029 0.00 \$0

Repair & Replacement Projects 4580-533-10

There are a variety of projects that need to be undertaken to ensure plant maintenance is kept at optimum levels. They are as follows:

Add isolation valves (W1, W2 and W3) throughout the plant at each building 8 buildings, each with three buried valves less than 6 for ease of repair and maintenance. (CH2MHill estimate - \$21,000)

A fix to make it so the existing 6 electrical vaults throughout the plant do not fill up with water. This project would be in conjunction with the W1, W2 and W3 isolation valve project as there will be a backhoe required. The vaults would require additional gravel, piping to move the water to the bio-swale and sump

Repair & Replacement Projects 4580-533-10

There are a variety of projects that need to be undertaken to ensure plant maintenance is kept at optimum levels. They are as follows:

Add isolation valves (W1, W2 and W3) throughout the plant at each building 8 buildings, each with three buried valves less than 6 for ease of repair and maintenance. (CH2MHill estimate - \$21,000)

A fix to make it so the existing 6 electrical vaults throughout the plant do not fill up with water. This project would be in conjunction with the W1, W2 and W3 isolation valve project as there will be a backhoe required. The vaults would require additional gravel, piping to move the water to the bio-swale and sump pumps. (CH2MHill estimate - \$36,000)

Adding a second non-potable water strainer in the non-potable water bypass line. (CH2MHill estimate - \$10,000)

Installation of a second heat exchanger. (CH2MHill estimate - \$50,000)

Replace concentrator portion of the scum concentrator, including a new heating system (NOT electric). Provide a larger suction opening to a new concentrator scum pump. Provide a bypass around the scum concentrator to the digesters. (Plant estimate - \$10,000)

4583-533-594353-Const Engr Ineligible

\$127,000

0.00

\$0

BUDGET ADJUSTMENTS TOTAL:

\$227,755

0.00

\$0

Water Resources Capital Projects

Department Summary

This program provides for land acquisition, design and construction of regional storm water control facilities. It also provides for rehabilitation of stream corridors through re-vegetation and habitat restoration.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Water Resources Capital Facilities	\$71,927	\$4,310	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$71,927</u>	<u>\$4,310</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>Expenditures By Obj. Category</u>						
Professional Services	\$63,269	\$0	\$0	\$0	\$0	\$0
Transfers	\$8,658	\$4,310	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$71,927</u>	<u>\$4,310</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Water Resources Capital Projects

Program Summary

Water Resources Capital Facilities

This program provides for land acquisition, design and construction of regional stormwater control facilities. It also provides for rehabilitation of stream corridors through re-vegetation and habitat restoration.

[Operational planning Cagories](#)

Purpose: Discretionary

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Professional Services	\$63,269	\$0	\$0	\$0	\$0	\$0
Transfers	\$8,658	\$4,310	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$71,927</u>	<u>\$4,310</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Water Resources and Developmental Engineering Department Summary

The Stormwater and Watershed Resources Section is comprised of two major groups, one is Stormwater Management and the other is Watershed Resources Management. Stormwater management includes developing and implement implementing stormwater capital improvements and the National Pollution Discharge Elimination System (NPDES) Part 2 Permit Application as required by the federal Clean Water Act and Washington Department of Ecology. Water Resources Management includes the Lacamas Lake, Wellhead Protection, Drywell Study and the East Fork Lewis River project all funded by State Centennial Grants. These work efforts are necessary to comply with the Clean Water Act and support the County under potential Endangered Species Act requirements.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
Long Range Planning, Educ. & Prog. Implem	\$1,926	\$0	\$0	\$0	\$0	\$0
Special Studies & Projects	\$229,202	\$0	\$0	\$0	\$0	\$0
Water Quality Fund Administration	\$405,141	\$63,620	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$636,269</u>	<u>\$63,620</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Expenditures By Obj. Category

Salaries, Regular	\$89,068	\$0	\$0	\$0	\$0	\$0
Benefits	\$18,812	\$0	\$0	\$0	\$0	\$0
Overtime/Comp Time	\$486	\$0	\$0	\$0	\$0	\$0
Supplies	\$37,611	\$0	\$0	\$0	\$0	\$0
Temporary Services	\$10,273	\$0	\$0	\$0	\$0	\$0
Professional Services	\$60,070	\$0	\$0	\$0	\$0	\$0
Travel and Training	\$121	\$0	\$0	\$0	\$0	\$0
Other Services	\$14,687	\$0	\$0	\$0	\$0	\$0
Transfers	\$219,507	\$63,620	\$0	\$0	\$0	\$0
Debt Service and Interest	\$185,634	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$636,269</u>	<u>\$63,620</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Water Resources and Developmental Engineering Program Summary

Long Range Planning, Educ. & Prog. Implem

Father activities in this area is on hold until additional funding is obtained and a direction established as part of the NPDES Permit Program.

Operational planning Cagories

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$783	\$0	\$0	\$0	\$0	\$0
Benefits	\$179	\$0	\$0	\$0	\$0	\$0
Overtime/Comp Time	\$55	\$0	\$0	\$0	\$0	\$0
Other Services	\$909	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$1,926</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Water Resources and Developmental Engineering Program Summary

Special Studies & Projects

The program provides special studies and projects to protect and improve water quality that support the County's ability to comply with federal Clean Water Act (NPDES Permit) and Endangered Species Act. In 1999--2000, special studies will include continuing a program to manage drywells to minimize groundwater pollution and improve maintenance efficiency; and a wellhead protection program to protect public wells from groundwater pollution. Ongoing implementation projects include: the Lacamas Lake Restoration Project and the East Fork Lewis River Nonpoint Plan Implementation. Both of these projects focus on protecting large rural watersheds. Emphases will be placed on educational or involvement activities (e.g., interpretive signs, interest group outreach, agricultural workshops, field trips, water quality monitoring, development and distribution of educational brochures, and construction of pollution control facilities, etc.).

Operational planning Cagories

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$88,285	\$0	\$0	\$0	\$0	\$0
Benefits	\$18,633	\$0	\$0	\$0	\$0	\$0
Overtime/Comp Time	\$431	\$0	\$0	\$0	\$0	\$0
Supplies	\$37,611	\$0	\$0	\$0	\$0	\$0
Temporary Services	\$10,273	\$0	\$0	\$0	\$0	\$0
Professional Services	\$60,070	\$0	\$0	\$0	\$0	\$0
Travel and Training	\$121	\$0	\$0	\$0	\$0	\$0
Other Services	\$13,778	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$229,202</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Water Resources and Developmental Engineering

Program Summary

Water Quality Fund Administration

This is no longer part of this part of the budget

Operational planning Cagories

Purpose: Essential

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Transfers	\$219,507	\$63,620	\$0	\$0	\$0	\$0
Debt Service and Interest	\$185,634	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$405,141</u>	<u>\$63,620</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>